

THE CITY OF
BALCH SPRINGS
ECONOMIC DEVELOPMENT

**Balch Springs
Community & Economic Development Corporation Type B
January 8, 2020**

MINUTES

1. Identification of quorum

Meeting was called to order at 6:00pm by Vice President Lana Chambless

Present: Lana Chambless
Kelwyn Hill
Rick Brumfield
Paula Garcia

Absent: Rhonda Ashcraft
Opal Smith
Yemi Salau (Arrived at 6:02 PM)

Staff: Chris Dyser, Community Development Director
Effie Donaldson, ED Admin. Services Manager
Linda Highwood, ED Project Coordinator
Bianca Redmon, Chief Financial Officer
Brad Harris, Public Works Field Operations Mgr.

Attorney: Jeff Moore

Council Liaison: Tartisha Hill

2. Pledge of Allegiance

Type B Board Vice President Lana Chambless led the Pledge of Allegiance

3. Citizen's Comments

No Citizen's Comments were made

4. Approval of Minutes

A. Joint Meeting Minutes for December 11, 2019

Paula Garcia made a motion to approve the Joint Meeting Minutes for December 11, 2019.

Kelwyn Hill seconded the motion

For: Lana Chambless, Kelwyn Hill, Rick Brumfield, Paula Garcia
and Yemi Salau

Motion Passed 5-0

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5. Discussion and action concerning Bills Due/Bills Paid.

Kelwyn Hill made a motion to approve the January 2020 bills due/bills paid presented.

Paula Garcia seconded the motion.

For: Lana Chambless, Kelwyn Hill, Rick Brumfield, Paula Garcia and Yemi Salau

Motion Passed 5-0

6. Discussion and action concerning a budget amendment to transfer \$56,500.00 from the Type B fund balance for the Virgil T. Irwin Park Master Plan & Recreation Center Study project approved by the Type B Board on August 14, 2019.

Kelwyn Hill made a motion to approve a budget amendment to transfer \$56,500.00 from the Type B fund balance for the Virgil T. Irwin Park Master Plan & Recreation Center Study project.

Yemi Salau seconded the motion.

For: Lana Chambless, Kelwyn Hill, Rick Brumfield, Paula Garcia and Yemi Salau

Motion Passed 5-0

7. Reports:

A. Economic Development Report (ED Staff)

- I. Economic Development project updates
 - i. City Manager updates
 - ii. Development updates
 - iii. Keep Balch Springs Beautiful update
 - iv. Park Projects
 - a. Bond Update
 - b. Woodland Park Walking Trail
 - v. STAR Transit Reports
 - vi. Other Economic Development Reports/Updates
- II. Economic Development Activity/Staff Reports

Chris Dyer, Community Development Director and EDC Staff Effie Donaldson and Linda Highwood gave updates to the board on current economic development projects including a development activity update, Woodland Park walking trail, Star Transit ridership reports, parks projects update, and the monthly update on staff activity reports.

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B. Chamber of Commerce

I. Update on chamber and economic development projects

Alvester Gibson with the Balch Springs Chamber of Commerce was present to give the board an update concerning past and upcoming events with the Chamber of Commerce in the city.

8. Announcements, request for information and or new business items for future agenda item.

- The next Type B meeting is February 12th, 2020.
- The upcoming City Council meetings are January 13th and January 27th
- Chamber of Commerce qtlly luncheon is on January 16th at 11:30 AM at the Civic Center
- The City offices will be closed on January 20th for the MLK Holiday
- The Economic Development Summit is scheduled for February 26th at 10:30am at the Civic Center.
- The Ground Breaking Ceremony by Dominionium Development: Timbers at Hickory Tree Rd is on February 27, 2020 at 11:00 AM

9. Adjournment

Paula Garcia made the motion to adjourn.

Kelwyn Hill seconded the motion.

For: Lana Chambless, Kelwyn Hill, Rick Brumfield, Paula Garcia
and Yemi Salau

Motion Passed 5-0

Vice President Lana Chambless adjourned the meeting at 6:43 PM

Lana Chambless, BSCEDC Type B Vice President

Effie Donaldson, Economic Development Admin. Services Mgr.

Minutes passed and approved at the special joint meeting held on February 12, 2020.