

THE CITY OF  
**BALCH SPRINGS**  
ECONOMIC DEVELOPMENT

**Balch Springs Industrial and Economic Development Corporation Type A  
January 15, 2019**

**MINUTES**

**1. Identification of quorum**

Meeting was called to order by President David Roffino at 6:12pm.

**Present:** David Roffino  
Felicia Rettig  
Lauren Grady Johnson  
Ivan Guel

**Absent:** Keran Bhakta  
Carrie Gordon

**Staff:** Susan Cluse, City Manager  
Chris Dyser, Community Development Director  
Effie Donaldson, ED Admin. Services Manager  
Linda Highwood, ED project Coordinator  
William Freeman, Director of Public Works

**Attorney:** George Staples

**City Council Liaison:** Mayor Steven Gorwood

**2. Citizens Comments**

No Citizens Comments

**3. Approval of Minutes**

I. Special Meeting Minutes for December 12, 2018

Ivan Guel made a motion to approve the Special Meeting Minutes for December 12, 2018 as presented.

Lauren Grady Johnson seconded the motion.

For: David Roffino, Felicia Rettig, Lauren Grady Johnson and Ivan Guel

Motion passed 4-0

**4. Discussion and action concerning bills due/bills paid.**

Felicia Rettig made a motion to approve the January 2019 Bills Due/Bills Paid as presented.

Lauren Grady Johnson seconded the motion.

For: David Roffino, Felicia Rettig, Lauren Grady Johnson and Ivan Guel

Motion passed 4-0

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**5. Discussion and action concerning repairing/replacement of one of the Gateway Monument signs on I-635 and Lake June Road.**

Ivan Guel made a motion to approve \$28,050.00 to replace the gateway monument sign on I-635 and Lake June Road and to make a budget amendment to transfer the same amount from the remaining budgeted FY2017-2018 marketing budget to the FY 2018-2019 marketing budget as allowable in the Texas Government Code.

Felicia Rettig seconded the Motion.

For: David Roffino, Felicia Rettig, Lauren Grady Johnson and Ivan Guel

Motion passed 4-0

**6. Notice of Executive Session:**

A. BSIEDC Type A Board shall convene into closed executive session to deliberate purchase, sale or value of real property pursuant to Texas Government Code Section 551.072; Consultation with attorney Section 551.071 and deliberation regarding economic development negotiations Section 551.087.

Board convened into closed session at 6:42 PM.

**7. Reconvene into Open Session:**

Take any action, if any on items discussed in Executive Session

Board reconvened into open session at 7:18 PM.

No action was taken in executive session.

**8. Reports:**

**A. Economic Development Reports**

- I. City Manager update
- II. Alexander Village update
- III. Beltline Place update: proposed transportation improvements
- IV. Development updates
- V. Other Economic Development updates

Chris Dyser, Community Development Director and EDC Staff gave an update to the board on current economic development projects including a development activity update, Star Transit ridership reports, parks project update and the monthly update on staff activity reports.

**B. Chamber of Commerce**

- I. Update on chamber and economic development projects

Chamber Chair Janet Launza gave an update on the upcoming Chamber events.

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**9. Announcements, request for information and or new business items for future agenda item.**

- The next Type A meeting is February 19, 2019 at City Hall
- Upcoming City Council Meetings are January 28<sup>th</sup> and February 11<sup>th</sup>
- The City Offices will be closed on January 21, 2019 for the Martin Luther King Holiday
- Chamber of Commerce Quarterly Luncheon is January 17<sup>th</sup> from 11am-1pm at the Civic Center
- Chamber of Commerce Networking Breakfast is January 31<sup>st</sup> from 8am -9am at Whataburger (12100 Lake June Road)
- 2019 Economic Development Business Summit is scheduled for February 27<sup>th</sup>
- BSWP R.E.D. Summit Luncheon is on March 21<sup>st</sup> will spotlight ED Show Boards, 10am in Duncanville
- Chamber Vision Board Workshop is April 6<sup>th</sup> at the Learning Center
- Chamber Annual Golf Tournament is June 7<sup>th</sup> at the Mesquite Golf Club
- Chamber Business Expo and Taste Event is August 27<sup>th</sup> at the Civic Center
- Chamber Awards Gala is November 7<sup>th</sup> at the Civic Center
- TEDC Economic Development Sales Tax Workshop is November 22, 2019at the Hampton Inn, in Mesquite
- 2019 City Events Schedule was shared with the board

**10. Adjournment**

Felicia Rettig made the motion to adjourn.

Ivan Guel seconded the motion.

For: David Roffino, Felicia Rettig, Lauren Grady Johnson and Ivan Guel

Motion passed 4-0

**BSIEDC Type A Meeting adjourned at 7:38pm.**

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**David Roffino, BSIEDC Type A President**

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**Effie Donaldson, ED Administrative Services Mgr.**

**Minutes passed and approved at a regular meeting held on February 19, 2019.**