



**Balch Springs Industrial and Economic Development Corporation Type A**  
**February 18, 2020**  
**MINUTES**

**1. Identification of quorum**

Meeting was called to order by President David Roffino at 6:15 PM.

**Present:** David Roffino  
Felicia Rettig  
Carrie Gordon

**Absent:** Keran Bhakta  
Lauren Grady Johnson  
Ivan Guel

**Staff:** Chris Dyser, Community Development Director  
Effie Donaldson, ED Admin. Services Manager  
Linda Highwood, ED project Coordinator

**Attorney:** George Staples

**2. Citizens Comments**

No Citizens comments we made

**3. Approval of Minutes**

I. Regular Meeting Minutes for January 21, 2020

David Roffino made a motion to approve the Regular Meeting Minutes for January 21, 2020 as presented.

Felicia Rettig seconded the motion.

For: David Roffino, Felicia Rettig and Carrie Gordon

Motion passed 3-0

**4. Discussion and action concerning bills due/bills paid.**

Felicia Rettig made a motion to approve the February 2020 Bills Due/Bills paid as presented.

Carrie Gordon seconded the motion.

For: David Roffino, Felicia Rettig and Carrie Gordon

Motion passed 3-0

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**5. Discussion and action to award a bid contract to Siemens Mobility, Inc regarding construction of a traffic signal at Beltline Road and Laster Drive.**

Felicia Rettig made a motion to award a bid contract to Siemens Mobility, Inc regarding construction of a traffic signal at Beltline Road and Laster Drive. Carrie Gordon seconded the motion.  
For: David Roffino, Felicia Rettig and Carrie Gordon  
Motion passed 3-0

**6. Reports:**

**A. Economic Development Reports**

- I. City Manager update
- II. Alexander Village update
- III. Beltline Place update
- IV. Development updates
- V. Other Economic Development updates
- VI. Taco Casa Façade Grant update located at 12027 Lake June Road

Chris Dyser, Community Development Director, EDC Staff Effie Donaldson and Linda Highwood gave an update to the board on current economic development projects including a development activity update, façade grant update and the monthly update on staff activity reports.

**B. Chamber of Commerce**

- I. Update on chamber and economic development projects

Brandon Powell, Chairman of the Balch Springs Chamber updated the board on the Business Summit and upcoming Chamber of Commerce events and projects.

**7. Announcements, request for information and or new business items for future agenda item.**

- The next Type A meeting is March 17, 2020 at City Hall
- Upcoming City Council Meetings are February 24<sup>th</sup> and March 9<sup>th</sup>
- The Economic Development Summit is scheduled for February 26<sup>th</sup> at 10:30am at the Civic Center.
- The Ground Breaking Ceremony by Dominion Development: Timbers at Hickory Tree Rd is on February 27, 2020 at 11:00 AM
- The Ground Breaking Ceremony for Hillwood is on March 25, 2020 at 11am at 12809 Eastgate Dr.

THE CITY OF  
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**8. Adjournment**

Felisha Rettig made the motion to adjourn.  
Carrie Gordon seconded the motion.  
For: David Roffino, Felicia Rettig and Carrie Gordon  
Motion passed 3-0

**BSIEDC Type A Meeting adjourned at 7:12 PM**

**Minutes passed and approved at a regular meeting held on May 19, 2020.**