

THE CITY OF
BALCH SPRINGS
GROWING COMMUNITY

PLANNING AND ZONING COMMISSION
CITY OF BALCH SPRINGS
7:00 PM, MARCH 7, 2019
CITY HALL, 13503 ALEXANDER ROAD, BALCH SPRINGS, TEXAS 75181

MINUTES

1. **Identification of quorum.**
Chairperson Patino called the meeting to order and identified a quorum with Commissioner Gardner, Commissioner Comstock, Commissioner Glenn, Commissioner Kinnel, Commissioner Osorio, Chairperson Patino and Commissioner Logan arriving at 7:11 p.m. Absent was Commissioner Villa.
2. **Invocation and Pledge of Allegiance.**
Commissioner Gardner gave the Invocation and Commissioner Kinnel led the Pledge of Allegiance.
3. **Citizen Comments.**
None.
4. **Discussion and action to approve minutes.**
 - a. **Approve minutes of February 21, 2019**
Commissioner Comstock made a motion to approve the minutes for February 21st, 2019. Commissioner Osorio second the motion. Voting in favor were Commissioner Gardner, Chairperson Patino, Commissioner Comstock, Commissioner Glenn, Commissioner Kinnel and Commissioner Osorio. Motion passed. (6-0)
5. **Conduct a briefing on Zoning Ordinance Amendment (ZOA) 001-2019 regarding an amendment to Section 3-Zoning Land Use Regulations by amending regulation of laundry, self-service facilities.**
Staff gave a briefing on item 5.
6. **Conduct a Public Hearings on Zoning Ordinance Amendment (ZOA) 001-2019 regarding an amendment to Section 3-Zoning Land Use Regulations by amending regulation of laundry, self-service facilities.**
Chairperson Patino opened the public hearing at 7:04 p.m. No-one spoke for or against. The public hearing was closed at 7:05 p.m.
7. **Consideration and action on Zoning Ordinance Amendment (ZOA) 001-2019 regarding an amendment to Section 3-Zoning Land Use Regulations by amending regulation of laundry, self-service facilities.**
Commissioner Comstock made a motion to approve the Zoning Ordinance Amendment (ZOA) 001-2019 regarding an amendment to Section 3-Zoning Land Use Regulations by amending regulation of laundry, self-service facilities. Commissioner Gardner

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second the motion. Voting in favor were Commissioner Gardner, Chairperson Patino, Commissioner Comstock, Commissioner Glenn, Commissioner Kinnel and Commissioner Osorio. Motion passed. (6-0)

8. **Conduct a briefing on Zoning Ordinance Amendment (ZOA) 002-2019 regarding an amendment to Section 9-Zoning Definitions by adding definitions for electronic cigarettes and vaping.**
Staff gave a briefing on item 9.
9. **Conduct a Public Hearing on Zoning Ordinance Amendment (ZOA) 002-2019 regarding an amendment to Section 9-Zoning Definitions by adding definitions for electronic cigarettes and vaping.**
Chairperson Patino opened the public hearing at 7:09 p.m. No-one spoke for or against. The public hearing was closed at 7:10 p.m.
10. **Consideration and action on Zoning Ordinance Amendment (ZOA) 002-2019 regarding an amendment to Section 9-Zoning Definitions by adding definitions for electronic cigarettes and vaping.**
Commissioner Comstock made a motion to approve the Zoning Ordinance Amendment (ZOA) 002-2019 regarding an amendment to Section 9-Zoning Definitions by adding definitions for electronic cigarettes and vaping. Commissioner Gardner second the motion. Voting in favor were Commissioner Gardner, Commissioner Logan, Commissioner Comstock, Chairperson Patino, Commissioner Glenn, Commissioner Kinnel and Commissioner Osorio. Motion passed. (7-0)
11. **Briefing on Rezoning Application 002-2019 by Randy Fleming c/o Acme Partnership LP to rezone 0.29 acres of land located at 11925 Brook Valley Circle from Single Family (SF-6) Dwelling District to Planned Development (PD) District to allow for a billboard and communication tower.**
Staff gave a briefing on item 12.
12. **Staff Report**
 - a. **Updates on Land Use Applications: 4702 Ambassador Way, 13498 Alexander Road, 11939, 12107 and Lake June Road, 11451 Elam Road, 4540 Lasater Road, 3534, 3401 & 2429 Hickory Tree Road and Alexander Village & Beltline Places Developments at Beltline Road.**
 - b. **Update on Subdivision Ordinance Re-Write: City Council Workshop on March 18, 2019.**Staff gave the report on item 12 a-b.
13. **Announcements, request for information and/or new business items to be placed on a future agenda. (No action or discussion allowed)**
March 26,2019: Balch Springs Day at the Capitol: Hosted by the Balch Springs EDC. City Hall

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April 6, 2019: KBSB Taking Care of Balch Springs Spring Trash Round Up and Boyd Rogers Park Revitalization Project; Time: 8:00am - 1:00 pm; Location: Recreation Center, 4372 Shepherd Lane.

April 13, 2019: Balch Springs Weekend Blast; Location: Civic Center, 12400 Elam Road; Time: 9am-2pm.

June 29, 2019: Fourth of July Festival; TIME: 1pm-9pm Location: 4372 Shepherd Lane.

August 3, 2019: Back to School Bash; School supplies for Balch Springs students and teachers. Location: Rec. Center, 4372 Shepherd Lane.

October 19, 2019: KBSB Fall Trash Round Up Extreme Green. Time: 8am-1pm. Location: Rec. Center, 4372 Shepherd Lane.

November 8th, 2019: Veteran's Day Breakfast; Location: TBD. Time: 7am-11am.

December 7, 2019: Christmas Parade & Tree Lighting: Location: Civic Center, 12400 Elam Road. Time: 4pm-8pm.

14. **Adjournment.**

Commissioner Logan made a motion to adjourn. Commissioner Kinnel second the motion. Voting in favor were Commissioner Gardner, Commissioner Logan, Chairperson Patino, Commissioner Comstock, Commissioner Glenn, Commissioner Kinnel and Commissioner Osorio. Motion passed (7-0), meeting adjourned at 7:28 p.m.

P&Z Chairperson

P&Z Secretary