

**Balch Springs
Community & Economic Development Corporation Type B
March 11, 2020**

MINUTES

1. Identification of quorum

Meeting was called to order at 6:00pm by Vice President Lana Chambless

Present: Rhonda Ashcraft
Lana Chambless
Kelwyn Hill
Opal Smith
Paula Garcia
Yemi Salau

Absent: Rick Brumfield

Staff: Chris Dyser, Community Development Director
Effie Donaldson, ED Admin. Services Manager
Linda Highwood, ED Project Coordinator
Brad Harris, Field Operations Manager

Attorney: Jeff Moore

Council Liaison: Tartisha Hill

2. Pledge of Allegiance

Type B Board President Rhonda Ashcraft led the Pledge of Allegiance

3. Public Comments

No Public Comments were made.

4. Approval of Minutes

A. Regular Meeting February 12, 2020

Paula Garcia made a motion to approve the regular meeting minutes for February 12, 2020 as presented.

Lana Chambless seconded the motion

For: Rhonda Ashcraft, Lana Chambless, Kelwyn Hill, Opal Smith, Paula Garcia and Yemi Salau

Motion Passed 6-0

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5. Discussion and action concerning Bills Due/Bills Paid.

Kelwyn Hill made a motion to approve the March 2020 BSCED Type B bills due/bills paid as presented.

Paula Garcia seconded the motion.

For: Rhonda Ashcraft, Lana Chambless, Kelwyn Hill, Opal Smith, Paula Garcia and Yemi Salau

Motion Passed 6-0

6. Discussion and action to award a bid contract to L. J. Design & Construction, LLC regarding construction of new park pavilion equipment for Oakridge Park and Woodland Park not to exceed \$200,000.00.

Lana Chambless made a motion to approve a contract with to L. J. Design & Construction, LLC regarding construction of new park pavilion equipment for Oakridge Park and Woodland Park not to exceed \$200,000.00.

Opal Smith seconded the motion.

For: Rhonda Ashcraft, Lana Chambless, Kelwyn Hill, Opal Smith, Paula Garcia and Yemi Salau

Motion Passed 6-0

7. Discussion and action to award a bid contract to Triple C Fence Company regarding construction of new park fencing for Guyberry Park not to exceed \$150,920.00.

Kelwyn Hill made a motion to approve a contract with Triple C Fence Company regarding construction of new park fencing for Guyberry Park not to exceed \$150,920.00.

Lana Chambless seconded the motion.

For: Rhonda Ashcraft, Lana Chambless, Kelwyn Hill, Opal Smith, Paula Garcia and Yemi Salau

Motion Passed 6-0

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8. Discussion and action to award a bid contract to JEC Lighting regarding construction of new solar park lighting for Woodland Park not to exceed \$70,000.00.

Paula Garcia made a motion to approve a contract with JEC Lighting regarding construction of new solar park lighting for Woodland Park not to exceed \$70,000.00.

Yemi Salau seconded the motion.

For: Rhonda Ashcraft, Lana Chambless, Kelwyn Hill, Opal Smith, Paula Garcia and Yemi Salau

Motion Passed 6-0

9. Reports:

A. Economic Development Report (ED Staff)

- i. Economic Development project updates
- ii. City Manager updates
- iii. Development updates
- iv. EDC Marketing Video Presentation
- v. Keep Balch Springs Beautiful update
- vi. Park Projects
 - a. Bond Update
- vii. STAR Transit Reports
- viii. Other Economic Development Reports/Updates
- ix. Economic Development Activity/Staff Reports

Chris Dyser, Community Development Director and EDC Staff Effie Donaldson and Linda Highwood gave updates to the board on current economic development projects including viewing the new EDC marketing video, development activity update, Star Transit ridership reports, parks projects and bond update, and the monthly update on staff activity reports.

B. Chamber of Commerce

- I. Update on chamber and economic development projects

Alvester Gibson with the Balch Springs Chamber of Commerce was present to give the board an update concerning past and upcoming events with the Chamber of Commerce in the city.

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10. Announcements, request for information and or new business items for future agenda item.

- The Next Type B meeting is on April 8, 2020.
- Upcoming City Council Meetings are March 23rd and April 13th
- Keep Balch Springs Beautiful Don't Mess with Texas Spring Trash Round Up is April 4, 2020 from 8:00 AM to 1:00 PM
- City Offices will be closed on April 10th for Good Friday.
- The Balch Springs Weekend Blast is April 11th from 9 AM – 4:00 PM

11. Adjournment

Lana Chambless made the motion to adjourn.

Opal Smith seconded the motion.

For: Rhonda Ashcraft, Lana Chambless, Kelwyn Hill, Opal Smith, Paula Garcia and Yemi Salau

Motion Passed 6-0

President Rhonda Ashcraft adjourned the meeting at 6:33 PM.

Minutes passed and approved at the regular meeting held on May 13, 2020.