

THE CITY OF  
**BALCH SPRINGS**

ECONOMIC DEVELOPMENT

**Balch Springs**  
**Community & Economic Development Corporation Type B**  
**April 10, 2019**

**MINUTES**

**1. Identification of quorum**

Meeting was called to order at 6:00pm by President Rhonda Ashcraft

**Present:** Rhonda Ashcraft  
Lana Chambless  
Kelwyn Hill  
Opal Smith

**Absent:** Rick Brumfield  
Paula Garcia  
Yemi Salau (arrived at 6:06 PM)

**Staff:** Chris Dyser, Community Development Director  
Effie Donaldson, ED Admin. Services Manager  
Linda Highwood, ED Project Coordinator

**Council Liaison:** Tartisha Hill

**2. Pledge of Allegiance**

Type B Board President Rhonda Ashcraft led the Pledge of Allegiance

**3. Citizens Comments**

No Citizen's Comments

**4. Approval of Minutes**

**A. BSCEDC Type B Regular Meeting Minutes for March 13, 2019**

Kelwyn Hill made a motion to approve the regular meeting minutes for March 13, 2019.

Lana Chambless seconded the motion.

For: Rhonda Ashcraft, Lana Chambless, Kelwyn Hill and Opal Smith

Motion Passed 4-0

**B. Keep Balch Springs Beautiful Special Meeting minutes for October 10, 2018**

Lana Chambless made a motion to approve the Keep Balch Springs Beautiful special meeting minutes for October 10, 2019

Kelwyn Hill seconded the motion.

For: Rhonda Ashcraft, Lana Chambless, Kelwyn Hill and Opal Smith

Motion Passed 4-0

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**5. Discussion and action concerning Bills Due/Bills Paid.**

**A. BSCEDC Type B**

Lana Chambless made a motion to approve the April 2019 bills due/bills paid as presented.

Kelwyn Hill seconded the motion.

For: Rhonda Ashcraft, Lana Chambless, Kelwyn Hill and Opal Smith

Motion Passed 4-0

**B. Keep Balch Springs Beautiful**

Lana Chambless made a motion to approve KBSB bills due/bills paid as presented and with approval of a transfer from supplies to small tools and equipment in the amount of \$1,115.54.

Kelwyn Hill seconded the motion.

For: Rhonda Ashcraft, Lana Chambless, Kelwyn Hill, Opal Smith  
and Yemi Salau

Motion Passed 5-0

**6. Reports**

A. Keep Balch Springs Beautiful (KBSB) Report Update

B. Economic Development Report (ED Staff)

I. Economic Development project updates

i. City Manager updates

ii. Development updates

iii. Future Projects 2019 & Beyond

iv. STAR Transit Reports

v. Other Economic Development Reports/Updates

II. Economic Development Activity/Staff Reports

Chris Dyer, Community Development Director and EDC Staff gave an update to the board on current economic development projects including a development activity update, Star Transit ridership reports, parks project update, Keep Balch Spring Beautiful update and the monthly update on staff activity reports.

**C. Chamber of Commerce**

I. Update on chamber and economic development projects

II. Quarterly Report

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Alvester Gibson with the Balch Springs Chamber of Commerce was present to give the board an update concerning past and upcoming events with the Chamber of Commerce in the city. Mr. Gibson also gave the Chamber of Commerce quarterly report presentation to the board.

**7. Announcements, request for information and or new business items for future agenda item.**

- The next Type B meeting is June 12, 2019
- Upcoming City Council Meetings are May 13<sup>th</sup> and May 28<sup>th</sup>
- Balch Springs Chamber Education Scholarship Luncheon is May 9<sup>th</sup> at the Balch Springs Civic Center from 11:30am to 1pm
- City offices will be closed for Good Friday on May 27<sup>th</sup> for Memorial Day
- Fourth of July Festival and Fireworks is on June 29<sup>th</sup> from 1:00pm to 9PM
- TEDC Economic Development Sales Tax Workshop is November 22, 2019

**8. Adjournment**

Lana Chambless made the motion to adjourn.

Paula Opal Smith seconded the motion.

For: Rhonda Ashcraft, Lana Chambless, Kelwyn Hill, Opal Smith  
and Yemi Salau

Motion Passed 5-0

**President Rhonda Ashcraft adjourned the meeting at 6:52PM**

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**Rhonda Ashcraft, BSCEDC Type B President**

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**Effie Donaldson, Economic Development Admin. Services Mgr.**

**Minutes passed and approved at the regular meeting held on March 13, 2019**