

THE CITY OF
BALCH SPRINGS
GROWING COMMUNITY

PLANNING AND ZONING COMMISSION
CITY OF BALCH SPRINGS
7:00 PM, APRIL 16, 2020
CITY HALL, 13503 ALEXANDER ROAD, BALCH SPRINGS, TEXAS 75181

MINUTES

1. **Identification of quorum.**
Chairperson Patino called the meeting to order at 7:00 p.m. and identified a quorum with Commissioner Gardner, Commissioner Villa, Chairperson Patino and Commissioner Glenn. Absent were Commissioner Comstock, Commissioner Logan and Commissioner Kinnel.
2. **Invocation and Pledge of Allegiance.**
Commissioner Gardner gave the Invocation and Commissioner Glenn led the Pledge of Allegiance.
3. **Citizen Comments.**
None.
4. **Discussion and action to approve minutes.**
 - a. **Approve minutes of April 2, 2020.**
Commissioner Villa made a motion to approve the minutes for April 2, 2020. Commissioner Gardner second the motion. Voting in favor were Commissioner Gardner, Chairperson Patino, Commissioner Villa and Commissioner Glenn. Motion passed. (4-0)
5. **Briefing on Preliminary Plat Application No. 008-2019PP by Grand Trip LLC / Kew Kam to plat one lot totaling 1.092 acres of land located at 11316 Lake June Road to allow the construction of Retail Strip Center with a Convenience Store and other retail uses.**
Staff gave a briefing on item 5.
6. **Conduct Public Hearing on Preliminary Plat Application No. 008-2019PP by Grand Trip LLC / Kew Kam to plat one lot totaling 1.092 acres of land located at 11316 Lake June Road to allow the construction of Retail Strip Center with a Convenience Store and other retail uses.**
Chairperson Patino opened the public hearing at 7:07 p.m. No-one spoke for or against. The public hearing was closed at 7:08 p.m.
7. **Consideration and action on Preliminary Plat Application No. 008-2019PP by Grand Trip LLC / Kew Kam to plat one lot totaling 1.092 acres of land located at 11316 Lake June Road to allow the construction of Retail Strip Center with a Convenience Store and other retail uses.**

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Commissioner Villa made a motion to approve the preliminary plat No. 008-2019PP by Grand Trip LLC / Kew Kam to plat one lot totaling 1.092 acres of land located at 11316 Lake June Road to allow the construction of Retail Strip Center with a Convenience Store and other retail uses. Commissioner Glenn second the motion. Voting in favor were Commissioner Gardner, Chairperson Patino, Commissioner Villa and Commissioner Glenn. Motion passed. (4-0)

8. Staff Report

- a. **Updates on Land Use Applications: 12601 Lake June Road (Withdrawal Letter), 4702 Ambassador Way, 13498 Alexander Road, 11939, 12107 and Lake June Road, 11451 Elam Road, 4540 Lasater Road, 3534, 3401 & 2429 Hickory Tree Road, 12728 and 12734 Lake June Road and 12809 Eastgate Drive, 112 Lakeside, 1034 Haymarket Road and Alexander Village & Beltline Places Developments at Beltline Road.**

- b. **Update on Planning & Zoning Commission Attendance Report.**

Staff gave the report on item 8 a-b.

9. Announcements, request for information and/or new business items to be placed on a future agenda. (No action or discussion allowed)

ALL EVENTS CLOSED DUE TO THE COVID-19 VIRUS.

10. Adjournment.

Commissioner Gardner made a motion to adjourn. Commissioner Villa second the motion. Voting in favor were Commissioner Gardner, Chairperson Patino, Commissioner Villa and Commissioner Glenn. Motion passed (4-0), meeting adjourned at 7:16 p.m.

P&Z Chairperson

P&Z Secretary