



**MINUTES OF THE REGULAR MEETING  
VIA TELECONFERENCE OF THE CITY COUNCIL  
CITY OF BALCH SPRINGS  
APRIL 27, 2020  
7:00PM**

The City Council of the City of Balch Springs, Texas conducted a meeting via teleconference on Monday, April 27, 2020, 7:00 p.m.

**Call meeting to order.**

Mayor Gorwood (in-person) called the meeting to order at 7:00 p.m.

**Identification of a quorum**

Councilmember Moon (via telephone conference)  
Councilmember Shelby (via telephone conference)  
Mayor Pro Tem Segroves (via telephone conference)  
Councilmember Rushing (via telephone conference)  
Councilmember Tucker (via telephone conference)  
Councilmember Hill (via telephone conference)  
Mayor Gorwood (in-person)

**Staff:**

Susan Cluse, City Manager (in-person)  
Mark Morris, Assistant to the City Manager (via telephone conference)  
Cindy Gross, City Secretary (in-person)  
Brad Harris, Emergency Coordinator (via telephone conference)  
Charles Anderson, City Attorney (via telephone conference)

**Invocation** – The invocation was given by Susan Cluse, City Manager.

**Pledge** – The pledge of allegiance to the US Flag was led by City Councilmember Steve Tucker and Texas Flag was led by Mayor Steven Gorwood.

**Public Comment.**

**During this portion of the meeting, the Mayor or his designee will read the list of names from which public comments were received.**

Angela Singletary submitted a public comment card and it was received and reviewed, and a copy was provided to the City Councilmembers.

## **CONSENT AGENDA**

### **A. APPROVAL OF MINUTES:**

#### **1. April 13, 2020- Regular Meeting**

Councilmember Rushing made the motion to approve the Consent Agenda. Councilmember Hill seconds the motion. Voting for this motion were Councilmember Moon, Councilmember Shelby, Mayor Pro Tem Segroves, Councilmember Rushing, Councilmember Hill and Councilmember Tucker. **Motion passed. (6-0)**

### **REPORTS/UPDATES:**

#### **1. Report(s) by the Executive Staff regarding items of community interest.**

Brad Harris, Emergency Management Coordinator, briefed the City Council on the COVID-19 in regards to the number of cases currently (22) and city continues to urge residents to stay home and continue to take all precautions to avoid the spread of COVID-19 withing the community.

### **INDIVIDUAL ITEMS:**

#### **1. Consideration and action regarding approval of a resolution allocating available Community Development Block Grant (CDBG) Fund monies and authorizing the amount of \$321,876.00 to be used for CDBG Projects, including Code Enforcement Administration and Street Improvements; authorizing the Mayor and/or the City Manager or designee to execute all necessary documentation required; approving submittal of FY 2020-2021 CDBG project/activity applications for CDBG Funds with Dallas County.**

Councilmember Hill moved to postponed agenda item until May 11<sup>th</sup> City Council meeting. Councilmember Rushing seconds the motion. Voting for this motion were Councilmember Moon, Councilmember Shelby, Mayor Pro Tem Segroves, Councilmember Rushing, Councilmember Tucker and Councilmember Hill. **Motion passed. (6-0)**

#### **2. Consideration and action regarding approval of the Request for Proposal (RFP) No. 2019-046 for properties located at 14804 Lakeside Road, 3811 S. Beltline Road and 4600 Mercury Road to Bloomfield Homes LP.**

Councilmember Hill moved to approve the Request for Proposal (RFP) No. 2019-046 for properties located at 14804 Lakeside Road, 3811 S. Beltline Road and 4600 Mercury Road to Bloomfield Homes LP. Councilmember Shelby seconds the motion. Voting for this motion were Councilmember Moon, Councilmember Shelby, Mayor Pro Tem Segroves, Councilmember Rushing, Councilmember Tucker and Councilmember Hill. **Motion passed. (6-0)**

#### **3. Consideration and action regarding approval of a resolution approving a Project Specific Agreement between the City and Dallas County for striping of certain streets of public roadway situated in the City.**

Councilmember Hill moved to approve a resolution approving a Project Specific Agreement between the City and Dallas County for striping of certain streets of public roadway, situated in the City (Res. 856-20). Councilmember Tucker seconds the motion. Voting for this motion were Councilmember Moon, Councilmember Shelby, Mayor Pro Tem Segroves, Councilmember Rushing, Councilmember Tucker and Councilmember Hill. **Motion passed. (6-0)**

**Mayor Gorwood stated that agenda items 4&5 will be combined together.**

- 4. Discussion and action to identify a process to appoint a new Mayor per Section 3.06(4) – Vacancies, of the City’s Charter.**
- 5. Discussion and action on Mayoral succession.**

Mayor and City Council discussed the process of appointing a new Mayor per Section 3.06(4) – Vacancies, of the City’s Charter and Mayoral succession.

Councilmember Moon moved to postponed until May 11<sup>th</sup> Council Meeting in order for Carrie Gordon and Rodney Taylor to be available for the meeting. Councilmember Shelby seconds the motion. Voting for this motion were Councilmember Moon, Councilmember Shelby, Mayor Pro Tem Segroves, Councilmember Rushing, Councilmember Tucker and Councilmember Hill. **Motion passed. (6-0)**

#### **NOTICE OF EXECUTIVE SESSION**

- 6. Council to hold Executive Session under Sections 551.071 (Advice of Attorney) and 551.074 (Personnel), in accordance with Texas Government Code, Chapter 551, Subchapter D: City Council convened into closed session at 7:47PM.**
  - a. Consultation with the City Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act regarding: (i) Pending grievances from Fire Association regarding overtime and payment of sick leave upon separation.
  - b. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against an officer or employee: (i) Fire Chief; and (ii) Pending grievances from Fire Association regarding overtime and payment of sick leave upon separation.

**RECONVENE INTO OPEN SESSION** – City Council reconvened into open session at 8:53PM.

- 7. Take action, if any, on matters discussed in Executive Session.**

Councilmember Rushing moved that the executive session item (b) be brought back at the next available meeting. Councilmember Hill seconds the motion. Voting for this motion were Councilmember Moon, Councilmember Shelby, Mayor Pro Tem Segroves, Councilmember Rushing, Councilmember Tucker and Councilmember Hill. **Motion passed. (6-0)**

- 8. Requests for information, and/or new business to be placed on future agendas.**

None at this time.

9. **Closing prayer** – Mayor Gorwood gave the closing prayer.
10. **Adjourn** - Mayor Gorwood adjourned the Regular Meeting at 8:59pm.

**PASSED AND APPROVED AT A REGULAR MEETING HELD ON MAY 11, 2020**