

THE CITY OF  
**BALCH SPRINGS**  
GROWING COMMUNITY

PLANNING AND ZONING COMMISSION  
CITY OF BALCH SPRINGS  
7:00 PM, MAY 2, 2019  
CITY HALL, 13503 ALEXANDER ROAD, BALCH SPRINGS, TEXAS 75181

MINUTES

1. **Identification of quorum.**  
Chairperson Patino called the meeting to order at 7:05 p.m. and identified a quorum with Commissioner Gardner, Commissioner Comstock, Commissioner Logan and Chairperson Patino. Absent were Commissioner Villa, Commissioner Glenn and Commissioner Kinnel.
2. **Invocation and Pledge of Allegiance.**  
Commissioner Gardner gave the Invocation and Commissioner Comstock led the Pledge of Allegiance.
3. **Citizen Comments.**  
None.
4. **Discussion and action to approve minutes.**
  - a. **Approve minutes of April 18, 2019**  
Commissioner Comstock made a motion to approve the minutes for April 18, 2019. Commissioner Gardner second the motion. Voting in favor were Commissioner Gardner, Commissioner Logan, Chairperson Patino and Commissioner Comstock. Motion passed (4-0).
5. **Briefing on Replat Application (RP) 001-2019 by Pamir Properties LLC to re-plat three lots into one lot totaling 2.0026 acres of land allowing for the expansion of a current gasoline and diesel filling station store located at 1030 and 1034 Haymarket Road.**  
Staff gave a briefing on item 5.
6. **Conduct a Public hearing on Replat Application (RP) 001-2019 by Pamir Properties LLC to re-plat three lots into one lot totaling 2.0026 acres of land allowing for the expansion of a current gasoline and diesel filling station store located at 1030 and 1034 Haymarket Road.**  
Chairperson Patino opened the public hearing at 7:10 p.m. No-one spoke for or against and the public hearing was closed at 7:11 p.m.
7. **Consideration and action on Replat Application (RP) 001-2019 by Pamir Properties LLC to re-plat three lots into one lot totaling 2.0026 acres of land allowing for the expansion of a current gasoline and diesel filling station store located at 1030 and 1034 Haymarket Road.**

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Commissioner Comstock made a motion to approve the Replat Application (RP) 001-2019 by Pamir Properties LLC to re-plat three lots into one lot totaling 2.0026 acres of land allowing for the expansion of a current gasoline and diesel filling station store located at 1030 and 1034 Haymarket Road. Commissioner Gardner second the motion. Voting in favor were Commissioner Gardner, Commissioner Logan, Chairperson Patino and Commissioner Comstock. Motion passed (4-0).

8. Discussion on **Zoning Ordinance Amendment (ZOA) 003-2019** by Jessie Patino to amend Chapter 90 Zoning Ordinance, Section 9-Zoning Definitions to amend the definition and regulation for “vehicle storage facility.”

Staff gave an update of the upcoming amendment with additional class use amendment for a vehicle storage facility.

9. Staff Report

- a. Updates on Land Use Applications: 4702 Ambassador Way, 13498 Alexander Road, 11939, 12107 and Lake June Road, 11451 Elam Road, 4540 Lasater Road, 3534, 3401 & 2429 Hickory Tree Road, 12728 and 12734 Lake June Road and 12809 Eastgate Drive, 112 Lakeside, 1034 Haymarket Road and Alexander Village & Beltline Places Developments at Beltline Road.

- b. Update on Subdivision Ordinance Re-Write.

Staff gave a report on item 9 a-b.

10. Announcements, request for information and/or new business items to be placed on a future agenda.

Early Voting: @ Balch Springs Civic Center: 12400 Elam Road

a. Monday, April 22, 2019; through Friday, April 26, 2019- 8:00 a.m. to 5:00 p.m.

b. Saturday, April 27, 2019 – 8:00 a.m. to 5:00 p.m.

c. Sunday, April 28, 2019, 1:00 p.m. to 6:00 p.m.

d. Monday, April 29, 2019 through Tuesday, April 30, 2019 – 7:00 a.m. to 7:00 p.m.

Regular Voting: Saturday, May 4, 2019: 7am-7pm

May 10, 2019: Neighborhood Services Day: Location: Balch Springs Library Theater, 12450 Elam Road. Time: 9am-2pm. Speak to professionals regarding Housing Resources and Services.

June 29, 2019: Fourth of July Festival: TIME: 1pm-9pm Location: 4372 Shepherd Lane.

August 3, 2019: Back to School Bash: School supplies for Balch Springs students and teachers. Location: Rec. Center, 4372 Shepherd Lane.

October 19, 2019: KBSB Fall Trash Round Up Extreme Green. Time: 8am-1pm. Location: Rec. Center, 4372 Shepherd Lane

November 8<sup>th</sup>, 2019: Veteran’s Day Breakfast: Location: TBD. Time: 7am-11am.

December 7, 2019: Christmas Parade & Tree Lighting: Location: Civic Center, 12400 Elam Road. Time: 4pm-8pm.

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11. **Adjournment.**

Commissioner Comstock made a motion to adjourn. Commissioner Gardner second the motion. Voting in favor were Commissioner Gardner, Commissioner Logan, Chairperson Patino and Commissioner Comstock. Motion passed (4-0), meeting adjourned at 7:17 p.m.

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P&Z Chairperson

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P&Z Secretary