

THE CITY OF  
**BALCH SPRINGS**  
ECONOMIC DEVELOPMENT

**Balch Springs  
Community & Economic Development Corporation Type B  
May 8, 2019**

**MINUTES**

**1. Identification of quorum**

Meeting was called to order at 6:00pm by President Rhonda Ashcraft

**Present:** Rhonda Ashcraft  
Opal Smith  
Paula Garcia  
Yemi Salau

**Absent:** Lana Chambless  
Kelwyn Hill  
Rick Brumfield

**Staff:** Chris Dyser, Community Development Director  
Effie Donaldson, ED Admin. Services Manager  
Linda Highwood, ED Project Coordinator  
Brad Harris, Public Works Field Operations Manager

**Attorney:** Jeff Moore

**Council Liaison:** Tartisha Hill

**2. Pledge of Allegiance**

Type B Board President Rhonda Ashcraft led the Pledge of Allegiance

**3. Citizens Comments**

No Citizen's Comments

**4. Approval of Minutes**

A. BSCEDC Type B Regular Meeting Minutes for April 10, 2019

Paula Garcia made a motion to approve the regular meeting minutes for April 10, 2019.

Yemi Salau seconded the motion.

For: Rhonda Ashcraft, Opal Smith, Paula Garcia and Yemi Salau

Motion Passed 4-0

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**5. Discussion and action concerning Bills Due/Bills Paid.**

Opal Smith made a motion to approve the May 2019 bills due/bills paid as presented.

Paula Garcia seconded the motion.

For: Rhonda Ashcraft, Opal Smith, Paula Garcia and Yemi Salau  
Motion Passed 4-0

**6. Discussion regarding park projects for FY 18-19.**

Community Development Director Chris Dyser and Public Works Field Operations Manager Brad Harris discussed park and trail projects to be completed for FY 18-19 budget year with the board.

**7. Reports:**

**A. Economic Development Report (ED Staff)**

- I. Economic Development project updates
  - i. City Manager updates
  - ii. Development updates
  - iii. Future Projects 2019 & Beyond
  - iv. STAR Transit Reports
  - v. Other Economic Development Reports/Updates
- II. Economic Development Activity/Staff Reports

Chris Dyser, Community Development Director and EDC Staff gave an update to the board on current economic development projects including a development activity update, Star Transit ridership reports, parks project update, Keep Balch Spring Beautiful update and the monthly update on staff activity reports.

**B. Chamber of Commerce**

- I. Update on chamber and economic development projects

Alvester Gibson with the Balch Springs Chamber of Commerce was present to give the board an update concerning past and upcoming events with the Chamber of Commerce in the city.

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**8. Announcements, request for information and or new business items for future agenda item.**

- The next Type B meeting is June 12, 2019
- Upcoming City Council Meetings are May 13<sup>th</sup> and May 28<sup>th</sup>
- Balch Springs Chamber Education Scholarship Luncheon is May 9<sup>th</sup> at the Balch Springs Civic Center from 11:30am to 1pm
- City offices will be closed for Good Friday on May 27<sup>th</sup> for Memorial Day
- Fourth of July Festival and Fireworks is on June 29<sup>th</sup> from 1:00pm to 9PM
- TEDC Economic Development Sales Tax Workshop is November 22, 2019

**9. Adjournment**

Paula Garcia made the motion to adjourn.

Opal Smith seconded the motion.

For: Rhonda Ashcraft, Opal Smith, Paula Garcia and Yemi Salau

Motion Passed 4-0

**President Rhonda Ashcraft adjourned the meeting at 6:34PM**

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**Rhonda Ashcraft, BSCEDC Type B President**

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**Effie Donaldson, Economic Development Admin. Services Mgr.**

**Minutes passed and approved at the regular meeting held on June 12, 2019.**