



**MINUTES OF THE REGULAR MEETING
VIA TELECONFERENCE OF THE CITY COUNCIL
CITY OF BALCH SPRINGS
MAY 11, 2020
7:00PM**

The City Council of the City of Balch Springs, Texas conducted a meeting via teleconference on Monday, May 11, 2020, 7:00 p.m.

Call meeting to order.

Mayor Gorwood (in-person) called the meeting to order at 7:00 p.m.

Identification of a quorum

Councilmember Moon (via telephone conference)
Councilmember Shelby (via telephone conference)
Mayor Pro Tem Segroves (via telephone conference)
Councilmember Rushing (via telephone conference)
Councilmember Tucker (via telephone conference)
Councilmember Hill (via telephone conference)
Mayor Gorwood (in-person)

Staff:

Susan Cluse, City Manager (in-person)
Mark Morris, Assistant to the City Manager (via telephone conference)
Cindy Gross, City Secretary (in-person)
Brad Harris, Emergency Coordinator (in-person)
Monte Akers, City Attorney (via telephone conference)

Invocation – The invocation was given by City Councilmember Moon.

Pledge – The pledge of allegiance to the US Flag and Texas Flag was led by City Councilmember Moon.

Public Comment.

During this portion of the meeting, the Mayor or his designee will read the name and address of each person from which a public comment was timely received.

Marie Tedei, 4708 Pioneer Road submitted a public comment card and it was timely received.

CONSENT AGENDA

- A. **APPROVAL OF MINUTES:**
1. **April 14, 2020 - Workshop Meeting**
 2. **April 27, 2020 – Regular Meeting**
- B. **Approval of a resolution denying the distribution cost recovery factor rate request of Oncor Electric Delivery Company made on or about April 3, 2020; authorizing participation in a coalition of similarly situated cities; authorizing participation in related rate proceedings; requiring the reimbursement of municipal rate case expenses; authorizing the retention of special counsel. (Res. 857-20)**

Councilmember Rushing made the motion to approve the Consent Agenda. Councilmember Hill seconds the motion. Voting for this motion were Councilmember Moon, Councilmember Shelby, Mayor Pro Tem Segroves, Councilmember Rushing, Councilmember Hill and Councilmember Tucker. **Motion passed. (6-0)**

REPORTS/UPDATES:

1. **Report(s) by the Executive Staff regarding items of community interest.**

Brad Harris, Emergency Management Coordinator, briefed the City Council on the COVID-19 in regards to the number of cases currently (48), and city continues to urge residents to stay home and continue to take all precautions to avoid the spread of COVID-19 within the community.

Mayor Pro Tem Segroves announced the 2020 Mayor's Scholarship recipients and each will receive \$1,000.00 scholarship:

Christina Crawford, attending Texas Western University

Chris Casarez, attending University Texas Arlington

Sofia Tobechukwu Okorafor, attending University Texas Austin

Ivy My-Hoang, attending University of Texas Austin.

INDIVIDUAL ITEMS:

1. **Consideration and action regarding approval of a resolution allocating available Community Development Block Grant (CDBG) Fund monies and authorizing the amount of \$321,876.00 to be used for CDBG Projects, including Code Enforcement Administration and Street Improvements; authorizing the Mayor and/or the City Manager or designee to execute all necessary documentation required; approving submittal of FY 2020-2021 CDBG project/activity applications for CDBG Funds with Dallas County.**

Councilmember Tucker moved to direct staff do a project change for the CDBG Projects of \$92,500.00 to be applied to the streets and sidewalks. Mayor Pro Tem Segroves seconds the motion. Councilmember Hill moved to approve a resolution allocating available Community Development Block Grant (CDBG) Fund monies and authorizing the amount of \$321,876.00 to be used for CDBG Projects, including Code Enforcement Administration and Street

Improvements; authorizing the Mayor and/or the City Manager or designee to execute all necessary documentation required; approving submittal of FY 2020-2021 CDBG project/activity applications for CDBG Funds with Dallas County (Res. 858-20). Councilmember Rushing seconds the motion. Voting for this motion were Councilmember Moon, Councilmember Shelby, Mayor Pro Tem Segroves, Councilmember Rushing, Councilmember Tucker and Councilmember Hill. **Motion passed. (6-0)**

2. Consideration and action regarding approval of a Memorandum of Understanding (MOU) with Bloomfield Homes LP., and the City of Mesquite for the sale and development of properties located at 14804 Lakeside Road, 3811 S. Beltline Road and 4600 Mercury Road.

Councilmember Hill moved to approve of a Memorandum of Understanding (MOU) with Bloomfield Homes LP., and the City of Mesquite for the sale and development of properties located at 14804 Lakeside Road, 3811 S. Beltline Road and 4600 Mercury Road. Councilmember Shelby seconds the motion. Voting for this motion were Councilmember Moon, Councilmember Shelby, Mayor Pro Tem Segroves, Councilmember Rushing, Councilmember Tucker and Councilmember Hill. **Motion passed. (6-0)**

3. Consideration and possible action regarding filling a vacancy in the Mayor's office, when the vacancy occurs.

Councilmember Tucker moved to appoint Carrie Gordon to replace Steven Gorwood once he leaves office due to term limits or his resignation. Councilmember Rushing seconds the motion. Councilmember Hill moved to appoint Rodney Taylor to replace Steven Gorwood once he leaves office due to term limits or his resignation. Voting for this motion were Councilmember Shelby and Councilmember Hill. Voting in opposition were Councilmember Moon, Mayor Pro Tem Segroves, Councilmember Rushing and Councilmember Tucker. **Motion failed. (2-4)**

Voting for the main motion were Councilmember Moon, Mayor Pro Tem Segroves, Councilmember Rushing and Councilmember Tucker. Voting in opposition were Councilmember Shelby and Councilmember Hill. **Motion passed. (4-2)**

4. Consideration and action to conduct a payroll audit of the Police Department to ensure that step pay and raises have been allocated correctly.

Councilmember Hill moved to approve a payroll audit of the Police Department to ensure that step pay and raises have been allocated correctly. Councilmember Shelby seconds the motion. Voting for this motion were Councilmember Moon, Councilmember Shelby, Mayor Pro Tem Segroves and Councilmember Hill. Voting in opposition were Councilmember Rushing and Councilmember Tucker. **Motion passed. (4-2)**

5. Consideration and action regarding approval of an ordinance amending the Budget for Fiscal Year ending September 30, 2020.

Councilmember Moon moved to postponed agenda item #5 until the next meeting. Councilmember Tucker seconds the motion. Voting for this motion were Councilmember Moon, Mayor Pro Tem Segroves, Councilmember Rushing and Councilmember Tucker. Voting in opposition were Councilmember Shelby and Councilmember Hill. **Motion passed. (4-2)**

NOTICE OF EXECUTIVE SESSION

6. **Council to hold Executive Session under Sections 551.071 (Advice of Attorney) and 551.074 (Personnel), in accordance with Texas Government Code, Chapter 551, Subchapter D:** City Council convened into closed session at 8:41PM.

- a. Consultation with the City Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act regarding: Fire Chief.
- b. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against an officer or employee: Fire Chief.

RECONVENE INTO OPEN SESSION – City Council reconvened into open session at 10:18PM.

7. **Take action, if any, on matters discussed in Executive Session.**

Councilmember Hill moved that the Fire Chief and the Battalion Chief's get some training. Councilmember Rushing seconds the motion. Voting for this motion were Councilmember Moon, Councilmember Shelby, Mayor Pro Tem Segroves, Councilmember Rushing, Councilmember Tucker and Councilmember Hill. **Motion passed. (6-0)**

Councilmember Rushing moved at the next available meeting that the City Council honor the Chief Smith for his 35 years of service with the Balch Springs Fire Department. Councilmember Tucker seconds the motion. Voting for this motion were Councilmember Moon, Councilmember Shelby, Mayor Pro Tem Segroves, Councilmember Rushing, Councilmember Tucker and Councilmember Hill. **Motion passed. (6-0)**

8. **Requests for information, and/or new business to be placed on future agendas.**

Councilmember Moon:

- Consideration and action to conduct a payroll audit of all city departments.
- Some information regarding time clocks.
- Consideration and action regarding approval to repair Platte between Horseshoe and Spring Oaks.

9. **Closing prayer** – Mayor Gorwood gave the closing prayer.

10. **Adjourn** - Mayor Gorwood adjourned the Regular Meeting at 10:24pm.

PASSED AND APPROVED AT A REGULAR MEETING HELD ON MAY 26, 2020