

THE CITY OF
BALCH SPRINGS
GROWING COMMUNITY

PLANNING AND ZONING COMMISSION
CITY OF BALCH SPRINGS
7:00 PM, JUNE 6, 2019
CITY HALL, 13503 ALEXANDER ROAD, BALCH SPRINGS, TEXAS 75181

MINUTES

1. **Identification of quorum.**
Chairperson Patino called the meeting to order at 7:01 p.m. and identified a quorum with Commissioner Gardner, Commissioner Comstock, Chairperson Patino, Commissioner Logan and Commissioner Kinnel. Absent was Commissioner Villa.
2. **Invocation and Pledge of Allegiance.**
Commissioner Gardner gave the Invocation and Commissioner Kinnel led the Pledge of Allegiance.
3. **Citizen Comments.**
None.
4. **Discussion and action to approve minutes.**
 - a. **Approve minutes of May 16, 2019**
Commissioner Kinnel made a motion to approve the minutes for May 16, 2019. Commissioner Gardner second the motion. Voting in favor were Commissioner Gardner, Commissioner Logan, Chairperson Patino, Commissioner Comstock, Commissioner Glenn and Commissioner Kinnel. Motion passed. (6-0)
5. **Staff Report**
 - a. **Updates on Land Use Applications: 2503 McKenzie Road, 4702 Ambassador Way, 13498 Alexander Road, 11939, 12107 and Lake June Road, 11451 Elam Road, 4540 Lasater Road, 3534, 3401 & 2429 Hickory Tree Road, 12728 and 12734 Lake June Road and 12809 Eastgate Drive, 112 Lakeside, 1034 Haymarket Road and Alexander Village & Beltline Places Developments at Beltline Road.**
 - b. **Update on Zoning Ordinance notification regulations research.**
 - c. **Update on Subdivision Ordinance Re-Write.**
Staff gave a report on item 5 a-c. Planning & Zoning Commission had a discussion regarding item 5 b and decided to look at the notification area map on a case by case basis on the briefing for that case and location. Staff will bring the Absenteeism Report for the Planning & Zoning Commission requested by Council. The Planning & Zoning Chairperson will need to present to Council the yearly report.
6. **Announcements, request for information and/or new business items to be placed on a future agenda. (No action or discussion allowed)**

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June 17, 2019: City Council Workshop: Time: 6pm. Location: City Hall, 13503 Alexander Road. Topic: Mobility Plan Study & Subdivision Ordinance Re-write.

June 29, 2019: Fourth of July Festival; TIME: 1pm-9pm Location: 4372 Shepherd Lane.

August 3, 2019: Back to School Bash: School supplies for Balch Springs students and teachers. Location: Rec. Center, 4372 Shepherd Lane.

August 2019: Hot Topics (Training) for Texas Cities by Brown & Hofmeister: Location: TBD Time: 8/16 or 8/23 TBD.

October 19, 2019: KBSB Fall Trash Round Up Extreme Green. Time: 8am-1pm. Location: Rec. Center, 4372 Shepherd Lane.

November 8th, 2019: Veteran's Day Breakfast: Location: TBD. Time: 7am-11am.

December 7, 2019: Christmas Parade & Tree Lighting; Location: Civic Center, 12400 Elam Road. Time: 4pm-8pm.

7. **Adjournment.**

Commissioner Comstock made a motion to adjourn. Commissioner Gardner second the motion. Voting in favor were Commissioner Gardner, Commissioner Logan, Chairperson Patino, Commissioner Comstock, Commissioner Glenn and Commissioner Kinnel. Motion passed (6-0), meeting adjourned at 7:29 p.m.

P&Z Chairperson

P&Z Secretary