



**Balch Springs  
Community & Economic Development Corporation Type B  
June 12, 2019**

**MINUTES**

**1. Identification of quorum**

Meeting was called to order at 6:02pm by President Rhonda Ashcraft

**Present:** Rhonda Ashcraft  
Kelwyn Hill  
Opal Smith  
Paula Garcia  
Yemi Salau

**Absent:** Lana Chambless  
Rick Brumfield

**Staff:** Chris Dyser, Community Development Director  
Effie Donaldson, ED Admin. Services Manager  
Linda Highwood, ED Project Coordinator

**Attorney:** Jeff Moore

**Council Liaison:** Tartisha Hill

**2. Pledge of Allegiance**

Type B Board President Rhonda Ashcraft led the Pledge of Allegiance

**3. Citizens Comments**

No Citizen's Comments were made

**4. Approval of Minutes**

**A.** BSCEDC Type B Regular Meeting Minutes for May 8, 2019.

Kelwyn Hill made a motion to approve the regular meeting minutes for May 8, 2019.

Paula Garcia seconded the motion.

For: Rhonda Ashcraft, Kelwyn Hill, Opal Smith, Paula Garcia and Yemi Salau

Motion Passed 5-0

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**5. Discussion and action concerning Bills Due/Bills Paid.**

Opal Smith made a motion to approve the June 2019 bills due/bills paid as presented.

Kelwyn Hill seconded the motion.

For: Rhonda Ashcraft, Kelwyn Hill, Opal Smith, Paula Garcia and Yemi Salau  
Motion Passed 5-0

**6. Reports:**

**A. Economic Development Report (ED Staff)**

- I.** Economic Development project updates
  - i. City Manager updates
  - ii. Development updates
  - iii. Future Projects 2019 & Beyond
  - iv. STAR Transit Reports
  - v. Other Economic Development Reports/Updates
- II.** Economic Development Activity/Staff Reports

Chris Dyser, Community Development Director and EDC Staff Effie Donaldson and Linda Highwood gave an update to the board on current economic development projects including a development activity update, International Council Shopping Center (ICSC) trade show report, Star Transit ridership reports, parks project update, and the monthly update on staff activity reports.

**B. Chamber of Commerce**

**I. Update on chamber and economic development projects**

Alvester Gibson with the Balch Springs Chamber of Commerce was present to give the board an update concerning past and upcoming events with the Chamber of Commerce in the city.

**7. Announcements, request for information and or new business items for future agenda item.**

- The next Type B meeting is July 10, 2019
- Upcoming City Council Meetings are June 24<sup>th</sup> and July 8<sup>th</sup>
- Chamber of Commerce Golf Tournament is June 14<sup>th</sup> at the Mesquite Golf Course
- Fourth of July Festival and Fireworks is on June 29<sup>th</sup> from 1:00pm to 9PM
- City offices will be closed for the July 4<sup>th</sup> Holiday
- HOT Topics for Texas Cities Training is August 16<sup>th</sup> from 10:00am to 2pm
- TEDC Economic Development Sales Tax Workshop is November 22, 2019

THE CITY OF  
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ECONOMIC DEVELOPMENT

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**8. Adjournment**

Paula Garcia made the motion to adjourn.

Kelwyn Hill seconded the motion.

For: Rhonda Ashcraft, Kelwyn Hill, Opal Smith, Paula Garcia and Yemi Salau  
Motion Passed 5-0

**President Rhonda Ashcraft adjourned the meeting at 7:13PM**

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**Rhonda Ashcraft, BSCEDC Type B President**

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**Effie Donaldson, Economic Development Admin. Services Mgr.**

**Minutes passed and approved at the regular meeting held on July 10, 2019.**