

THE CITY OF
BALCH SPRINGS
GROWING COMMUNITY

PLANNING AND ZONING COMMISSION
CITY OF BALCH SPRINGS
7:00 PM, JUNE 20, 2019
CITY HALL, 13503 ALEXANDER ROAD, BALCH SPRINGS, TEXAS 75181

MINUTES

1. **Identification of quorum.**
Co-Chair Comstock called the meeting to order at 7:00 p.m. and identified a quorum with Commissioner Gardner, Commissioner Villa, Co-Chair Comstock, Commissioner Glenn, Commissioner Kinnel, Commissioner Osorio and Commissioner Logan arriving at 7:14 p.m. Absent was Chairperson Patino.
2. **Invocation and Pledge of Allegiance.**
Commissioner Kinnel gave the Invocation and Commissioner Osorio led the Pledge of Allegiance.
3. **Citizen Comments.**
None.
4. **Discussion and action to approve minutes.**
 - a. **Approve minutes of June 6, 2019**
Commissioner Kinnel made a motion to approve the minutes for June 6, 2019. Commissioner Gardner second the motion. Voting in favor were Commissioner Gardner, Commissioner Villa, Co-Chair Comstock, Commissioner Glenn, Commissioner Kinnel and Commissioner Osorio. Motion passed (6-0).
5. **Briefing on Preliminary Plat Application No. 001-2019PP by Balch Springs Leased Housing I, LLLP (Dominium Development) to plat two (2) lots totaling 11.289 acres of land into one lot located at 3401 and 3325 Hickory Tree Road to allow the construction of a multifamily residential housing complex development.**
Staff gave a briefing regarding the Preliminary Plat Application No. 001-2019PP by Balch Springs Leased Housing I, LLLP (Dominium Development) to plat two (2) lots totaling 11.289 acres of land into one lot located at 3401 and 3325 Hickory Tree Road to allow the construction of a multifamily residential housing complex development.
6. **Conduct a Public hearing on Preliminary Plat Application No. 001-2019PP by Balch Springs Leased Housing I, LLLP (Dominium Development) to plat two (2) lots totaling 11.289 acres of land into one lot located at 3401 and 3325 Hickory Tree Road to allow the construction of a multifamily residential housing complex development.**
The public hearing was opened at 7:14 p.m. No-one spoke for or against the preliminary plat. The public hearing was closed at 7:14 p.m.

THE CITY OF

BALCH SPRINGS

GROWING COMMUNITY

7. **Consideration and action on Preliminary Plat Application No. 001-2019PP by Balch Springs Leased Housing I, LLLP (Dominium Development) to plat two (2) lots totaling 11.289 acres of land into one lot located at 3401 and 3325 Hickory Tree Road to allow the construction of a multifamily residential housing complex development.**

The P&Z Commission had a discussion. Commissioner Villa made a motion to approve the preliminary plat Application No. 001-2019PP by Balch Springs Leased Housing I, LLLP (Dominium Development) to plat two (2) lots totaling 11.289 acres of land into one lot located at 3401 and 3325 Hickory Tree Road to allow the construction of a multifamily residential housing complex development. Commissioner Osorio second the motion. Voting in favor were Commissioner Gardner, Commissioner Logan, Commissioner Villa, Co-Chair Comstock, Commissioner Glenn, Commissioner Kinnel and Commissioner Osorio. Motion passed (7-0).

8. **Briefing on Preliminary Plat Application No. 002-2019PP by Melinda Epps to plat one lot totaling 3.506 acres of land into four lots located at 2503 McKenzie Drive to allow the future construction of four (4) single family residential homes.**

Staff gave a briefing on Preliminary Plat Application No. 002-2019PP by Melinda Epps to plat one lot totaling 3.506 acres of land into four lots located at 2503 McKenzie Drive to allow the future construction of four (4) single family residential homes.

9. **Staff Report**

- a. **Updates on Land Use Applications: 2503 McKenzie Road, 4702 Ambassador Way, 13498 Alexander Road, 11939, 12107 and Lake June Road, 11451 Elam Road, 4540 Lasater Road, 3534, 3401 & 2429 Hickory Tree Road, 12728 and 12734 Lake June Road and 12809 Eastgate Drive, 112 Lakeside, 1034 Haymarket Road and Alexander Village & Beltline Places Developments at Beltline Road.**
- b. **Update on P&Z Annual and Attendance Report**
- c. **Update on Subdivision Ordinance Re-Write.**

Staff gave a report on item 9 a-c.

10. **Announcements, request for information and/or new business items to be placed on a future agenda. (No action or discussion allowed)**

June 29, 2019: Fourth of July Festival; TIME: 1pm-9pm Location: 4372 Shepherd Lane.

July 23, 2019: Mobility Plan Study Open House Public Meeting

August 3, 2019: Back to School Bash: School supplies for Balch Springs students and teachers. Location: Rec. Center, 4372 Shepherd Lane.

THE CITY OF
BALCH SPRINGS
GROWING COMMUNITY

August 10, 2019: 3rd Annual Unity in the Community: See website Police Event....

August 16, 2019: Hot Topics (Training) for Texas Cities by Brown & Hofmeister:
Location: Richardson, TX Time: 8/16, 8am-3pm.

October 19, 2019: KBSB Fall Trash Round Up Extreme Green. Time: 8am-1pm.
Location: Rec. Center, 4372 Shepherd Lane.

November 8th, 2019: Veteran's Day Breakfast: Location: TBD. Time: 7am-11am.

December 7, 2019: Christmas Parade & Tree Lighting: Location: Civic Center, 12400
Elam Road. Time: 4pm-8pm.

11. **Adjournment.**

Commissioner Kinnel made a motion to adjourn. Commissioner Gardner second the motion. Voting in favor were Commissioner Gardner, Commissioner Logan, Commissioner Villa, Co-Chair Comstock, Commissioner Glenn, Commissioner Kinnel and Commissioner Osorio. Motion passed (7-0), meeting adjourned at 7:45 p.m.

Planning & Zoning Chairperson

Planning & Zoning Secretary