

THE CITY OF
BALCH SPRINGS
ECONOMIC DEVELOPMENT

**Balch Springs
Community & Economic Development Corporation Type B
July 10, 2019**

MINUTES

1. Identification of quorum

Meeting was called to order at 6:00pm by President Rhonda Ashcraft

Present: Rhonda Ashcraft
Lana Chambless
Kelwyn Hill
Opal Smith
Paula Garcia
Yemi Salau

Absent: Rick Brumfield (arrived at 6:01pm)

Staff: Susan Cluse, City Manager
Chris Dyser, Community Development Director
Effie Donaldson, ED Admin. Services Manager
Linda Highwood, ED Project Coordinator
Bianca Redmond, Chief Financial Officer
Brad Harris, Public Works Field Operations Mgr.

Council Liaison: Tartisha Hill

2. Pledge of Allegiance

Type B Board President Rhonda Ashcraft led the Pledge of Allegiance

3. Citizens Comments

No Citizen's Comments were made

4. Approval of Minutes

A. BSCEDC Type B Regular Meeting Minutes for June 12, 2019

Paula Garcia made a motion to approve the regular meeting minutes for June 12, 2019.

Kelwyn Hill seconded the motion.

For: Rhonda Ashcraft, Lana Chambless, Kelwyn Hill, Rick Brumfield, Opal Smith,
Paula Garcia and Yemi Salau

Motion Passed 7-0

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5. Discussion and action concerning Bills Due/Bills Paid.

Kelwyn Hill made a motion to approve the July 2019 bills due/bills paid presented.

Opal Smith seconded the motion.

For: Rhonda Ashcraft, Lana Chambless, Kelwyn Hill, Rick Brumfield, Opal Smith, Paula Garcia and Yemi Salau
Motion Passed 7-0

6. Discussion of proposed Bond for Comprehensive Park Amenities

Brad Harris, Public Works Field Opp. Mgr. discussed with the board proposed park projects that staff identified as immediate needs for the city's parks and recreation center. Jim Sabonis with Hilltop Securities discussed the potential bond opportunities to assist with the proposed park projects. Bianca Redmond, CFO went over the financial status of the board and the boards capability of issuing a bond for such park projects. EDC Staff requested board feedback which consisted of getting costs of recommended park projects, recreation center improvements, swimming pool/aquatic center and splash pads for a future meeting.

7. Briefing on Fiscal Year 2019-2020 BSCEDC Type B Budget

Chris Dyser and Effie Donaldson discussed the proposed FY 2020 budget with the board. Staff asked the board to review the proposed budget and Staff will bring back at the next Type B meeting.

8. Reports:

A. Economic Development Report (ED Staff)

- I. Economic Development project updates
 - i. City Manager updates
 - ii. Development updates
 - iii. Future Projects 2019 & Beyond
 - iv. STAR Transit Reports
 - v. Other Economic Development Reports/Updates
- II. Economic Development Activity/Staff Reports

Chris Dyser, Community Development Director and EDC Staff Effie Donaldson and Linda Highwood gave an update to the board on current economic development projects including a development activity update, Star Transit ridership reports, parks project update, and the monthly update on staff activity reports.

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B. Chamber of Commerce

I. Update on chamber and economic development projects

Alvester Gibson with the Balch Springs Chamber of Commerce was present to give the board an update concerning past and upcoming events with the Chamber of Commerce in the city.

9. Announcements, request for information and or new business items for future agenda item.

- The next Type B meeting is August 14, 2019
- Upcoming City Council Meetings are July 22nd and August 12th
- Mobility Transportation Plan Open House Meeting is July 23rd at 6:00pm at the Civic Center
- Back to School Bash is August 3, 2019 at the Balch Springs Recreation Ctr.
- Unity in the Community is August 10th from 6:30-10:30pm at the Recreation Ctr. Hosted by the Balch Springs Police Department
- Chamber of Commerce Business Expo & Taste Event is on August 27th at the Civic Center
- HOT Topics for Texas Cities Training is August 16th from 10:00am to 2pm
- TEDC Economic Development Sales Tax Workshop is November 22, 2019

10. Adjournment

Paula Garcia made the motion to adjourn.

Lana Chambless seconded the motion.

For: Rhonda Ashcraft, Lana Chambless, Kelwyn Hill, Rick Brumfield, Opal Smith,
Paula Garcia and Yemi Salau

Motion Passed 7-0

President Rhonda Ashcraft adjourned the meeting at 7:12PM

Rhonda Ashcraft, BSCEDC Type B President

Effie Donaldson, Economic Development Admin. Services Mgr.

Minutes passed and approved at the regular meeting held on August 14, 2019.