

BALCH SPRINGS

GROWING COMMUNITY

**NOTICE OF REGULAR
PLANNING AND ZONING COMMISSION
CITY OF BALCH SPRINGS
7:00 PM, SEPTEMBER 2, 2021
CITY HALL, 13503 ALEXANDER ROAD, BALCH SPRINGS, TEXAS 75181**

MINUTES

1. **Identification of quorum.**
Chairperson Patino called the meeting to order at 7:18 p.m. and identified a quorum with Commissioner Garden, Commissioner Villa, Chairperson Patino, Commissioner Glenn, Commissioner Carroll and Commissioner Blount. Absent were Commissioner Logan and Commissioner Osorio.
2. **Invocation and Pledge of Allegiance.**
Commissioner Gardner gave the Invocation and Commissioner Glenn led the Pledge of Allegiance.
3. **Citizen Comments.**
None.
4. **Discussion and action to approve minutes.**
 - a. **Approve minutes of August 19, 2021.**
Commissioner Blount made a motion to approve the minutes for August 19, 2021. Commissioner Gardner second the motion. Voting in favor were Commissioner Gardner, Chairperson Patino, Commissioner Villa, Commissioner Glenn, Commissioner Carroll and Commissioner Blount. Motion passed. (6-0)
5. **Conduct a briefing on Special Use Permit Application (SUP) 002-2021 by Paula Najera to allow an electronic cigarette establishment and tobacco store on a lot totaling 0.964 acres located at 12227 Lake June Road.**
Staff gave a briefing of item 5.
6. **Consideration and action on Minor Plat Application No. 006-2021MP by Juan Villa on subject lot totaling 0.97 acres located at 4519 Shepherd Lane to allow for a single-family home.**
Commissioner Glenn made a motion to approve the Minor Plat Application No. 006-2021MP by Juan Villa on subject lot totaling 0.97 acres located at 4519 Shepherd Lane to allow for a single-family home. Commissioner Gardner second the motion. Voting in favor were Commissioner Gardner, Chairperson Patino, Commissioner Glenn, Commissioner Carroll and Commissioner Blount. Commissioner Villa abstained. Motion passed. (5-1)
7. **Staff Report**

BALCH SPRINGS

GROWING COMMUNITY

- a. Updates on Land Use Applications: 4520 Ambassador Way, 13498 Alexander Road, 11939, 12107 and Lake June Road, 11451 Elam Road, 4540 Lasater Road, 3534, 3401 & 2429 Hickory Tree Road, 12728 and 12734 Lake June Road and 12809 Eastgate Drive, 112 Lakeside, 2100 W. Bruton Road, 1034 Haymarket Road, 4600 Mercury Road, 14804 Lakeside Road, 3811 S. Beltline Road and Alexander Village & Beltline Places Developments at Beltline Road.
- b. Update on Planning & Zoning Commission Attendance Report.
- c. Update on Training Opportunities.

Staff gave a report on items 7 a-c.

8. Announcements, request for information and/or new business items to be placed on a future agenda.

September 15, 2021 (Wednesday): Parmore Arcadia Trails Senior Housing Ground Breaking Ceremony: Time 11AM-1PM. Location: 3811 S. Beltline Road (1501 S. Mercury Road frontage). For more information: contact Balch Springs Economic Development Department at 972-286-4477 x-215/214/212.

September 28, 2021 (Tentative-Tuesday): Raising Cane's Ribbon Cutting Ceremony; Time: 9am; Location: 12320 Lake June Road. For more information: contact Balch Springs Economic Development Department at 972-286-4477 x-215/214/212.

September 30 2021: Tentative: Upcoming Ribbon Cutting Ceremony, Comfort Inn & Suites Hotel: Location: 4019 S. Beltline Road. Time: 11am-1pm. For more information, call 972-557-6090 or contact the Balch Springs Economic Development Department at 972-286-4477 x. 215/214/212

October 9, 2021: Fall Trash Round Up: Location: Rec Center. Time: 8am-1pm. For more information, contact Linda Highwood 972-286-4477 x. 214 or by email at lhighwood@cityofbalchsprings.com

9. **STAR Transit still have available FREE RIDES TO ALL VACCINATION LOCATIONS.**

10. **Adjournment.**

Commissioner Gardner made a motion to adjourn. Commissioner Carroll second the motion. Voting in favor were Commissioner Gardner, Chairperson Patino, Commissioner Villa, Commissioner Glenn, Commissioner Carroll and Commissioner Blount. Motion passed (6-0), meeting adjourned at 7:36 p.m.

P&Z Chairperson

P&Z Secretary