



RESIDENTIAL RENTAL PROPERTY INSPECTION AND REGISTRATION PROGRAM

The City of Balch Springs Council adopted an ordinance (No. 3216-16) May, 9, 2016 establishing the Residential Rental Property Inspection and Registration Program. The program requires all single family and duplex housing rental units undergo registration and inspections to promote the health, safety, and welfare of the City of Balch Springs and its citizens; and to provide for neighborhood stability throughout the city by determining if such premises comply with the requirements that are intended to prevent the endangerment or impairment of the health and safety of a tenant. A rental registration fee of \$25.00 is assessed for each rental unit and is valid for two years.

Upon submission of your completed registration form and payment for the registration fee, you or your designee are responsible for contacting the City of Balch Springs, Permits and Inspections Department at 972-286-4477 ext. 124 to schedule your unit inspection.

NOTE: A rental unit inspection is required each time there is a change in tenant.

FAILURE to REGISTER

Failure to register your rental property with the City of Balch **will result** in enforcement to include one or more of the following actions: 1) Imposition of administrative penalties, 2) Imposition of civil fines, and/or 3) Issuance of criminal citation.

Print registration forms or alternatively, register your property online using fillable forms

<https://www.cityofbalchsprings.com/184/Neighborhood-Services>