

**REQUEST FOR COURT DATE**

THE STATE OF TEXAS	§	IN THE MUNICIPAL COURT
VS	§	CITY OF BALCH SPRINGS
_____	§	DALLAS COUNTY, TEXAS

Defendant's Name

Name \_\_\_\_\_

D/L # \_\_\_\_\_

Email \_\_\_\_\_

Citation # \_\_\_\_\_

Offense(s) \_\_\_\_\_

I, the undersigned, do hereby request my case be set for a court hearing. I have entered my plea of

Not Guilty \_\_\_\_\_

Nolo Contendere/No Contest \_\_\_\_\_

I, the undersigned, do hereby enter my plea of not guilty.  
Initial One: \_\_\_I want a jury trial. \_\_\_I waive my right to a jury trial and request a trial before the Court.

I promise to appear, in person, or by virtual court , in/and for the Balch Springs Municipal Court on any date for which this case is scheduled before this Court.

I understand that if I do not appear anytime I am required to appear for this case, a warrants may be issued for my arrest.

Mail Correspondence to:  
City of Balch Springs  
3117 Hickory Tree  
Balch Springs, Texas 75180

Once we receive your paperwork, we will process it and will return a court notice to the above name and address on this form.

\_\_\_\_\_

Defendant's Signature Date