

BALCH SPRINGS

GROWING COMMUNITY

PLANNING AND ZONING COMMISSION
CITY OF BALCH SPRINGS

7:00 PM JANUARY 19, 2023

CITY HALL, 13503 ALEXANDER ROAD, BALCH SPRINGS, TEXAS 75181

MINUTES

1. **Identification of quorum.**
Chairperson Patino called the meeting to order at 7 p.m. and identified a quorum with Commissioner Blount, Commissioner Carroll, Commissioner Gardner, Commissioner Comstock, Chairperson Patino and Commissioner Adams. Absent were Commissioner Villa and Commissioner Logan.
2. **Invocation and Pledge of Allegiance.**
Commissioner Gardner gave the Invocation and Commissioner Comstock led the Pledge of Allegiance.
3. **Citizen Comments.**
None.
4. **Discussion and action to approve minutes.**
 - a. **Approve minutes of January 5, 2023**
Commissioner Comstock made a motion to approve the minutes for January 5, 2023. Commissioner Gardner second the minutes. Voting in favor were Chairperson Patino, Commissioner Blount, Commissioner Carroll, Commissioner Gardner, Commissioner Comstock and Commissioner Adams. Motion passed. (6-0)
5. **Consideration and action on Minor Plat Application No. 005-2022MP by Gerardo Villavicencio on subject lot totaling 1.477 acres of land located at 11101 Leeper Drive to allow for construction of a single-family home.**
Commissioner Comstock made a motion to approve the Minor Plat Application No. 005-2022MP by Gerardo Villavicencio on subject lot totaling 1.477 acres of land located at 11101 Leeper Drive to allow for construction of a single-family home. Commissioner Carroll second the motion. Voting in favor were Chairperson Patino, Commissioner Blount, Commissioner Carroll, Commissioner Gardner, Commissioner Comstock and Commissioner Adams. Motion passed. (6-0)
6. **Conduct a briefing on Rezoning Application RZ010-2022 by Bryan Clark dba QuikTrip Corporation to amend the current Planned Development Ordinance 08-982 on subject parcel totaling 3.07 acres located at 12631 Lake June Road to allow the construction of a diesel fuel canopy.**
Staff gave a briefing on item 6. The Community Meeting will be January 24th, 2023 at 6pm, City Hall.
7. **Staff Report**

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G R O W I N G C O M M U N I T Y

- a. Updates on Land Use Applications: 4520 Ambassador Way, 13498 Alexander Road, 11939, 12107 and Lake June Road, 11451 Elam Road, 4540 Lasater Road, 3534, 3401 & 2429 Hickory Tree Road, 12728 and 12734 Lake June Road and 12809 Eastgate Drive, 112 Lakeside, 2100 W. Bruton Road, 1034 Haymarket Road, 4600 Mercury Road, 14804 Lakeside Road, 3811 S. Beltline Road, 2500, 2501 & 2502 McKenzie Road, 3919 & 3929 Pioneer Road, 3 LBJ I-635, 3711 Shepherd Lane, 3924 Hickory Tree Road, 2996/3000/3004 Balch Springs Road and Alexander Village & Beltline Places Developments at Beltline Road.
- b. Update on Balch Springs Comprehensive Plan 2036 Update and Strategic Plan.
- c. Zoning Ordinance Amendment Updates.
- d. Update on Planning & Zoning Commission Attendance Report.
- e. Update on Training Opportunities.

Staff gave a report on items 7 a-e.

8. **Announcements, request for information and/or new business items to be placed on a future agenda.**

January 30, 2023: Mayor Carrie Gordon's State of the City Address. Location: Balch Springs Civic Center. Time: 11am-1pm.

February 22, 2023: Balch Springs Economic Development Business Summit. Location: Balch Springs Civic Center. Time: 11am-1pm.

April 1, 2023: KBSB Spring Trash Round Up. Location: Balch Springs Recreation Center Time: 8am-1pm.

September 22, 2023: The 12th Annual Chamber of Commerce 2023 Golf Tournament. STAR Transit free rides to all locations. Contact: Kate Lattimore Norris at kate@pavlikandassociates.com

9. **Adjournment.**

Commissioner Comstock made a motion to adjourn. Commissioner Blount second the motion. Voting in favor were Chairperson Patino, Commissioner Blount, Commissioner Carroll, Commissioner Gardner, Commissioner Comstock and Commissioner Adams. Motion passed (6-0), meeting adjourned at 7:46 p.m.

P&Z Chairperson

P&Z Secretary