



**MINUTES OF THE BRIEFING AND REGULAR MEETING
VIA VIDEOCONFERENCE OF THE CITY COUNCIL
CITY OF BALCH SPRINGS
JANUARY 25, 2021
6:30PM – BRIEFING
7:00PM – REGULAR MEETING**

MINUTES

The City Council of the City of Balch Springs, Texas conducted the briefing meeting via videoconference on Monday, January 25, 2021, 6:31 p.m.

Present: Councilmember Singletary (In-person), Councilmember Shelby (via videoconference), Councilmember Segroves (via videoconference), Councilmember Myles (via videoconference), Councilmember Hill (via videoconference) and Mayor Gordon (In-person).

Absent: Mayor Pro Tem Rushing.

BRIEFING MEETING AT 6:30PM

- A. Council calendar: Workshops, Retreats, and Quarterly Reports (districts and liaison).**
- B. Community event planning for 2021.**
- C. Upcoming briefings and Council requested action items.**

Mayor Gordon briefed the City Councilmembers on agenda items A, B, and C in regards to:

- Upcoming workshops, retreat and quarterly reports for districts and liaisons.
- Upcoming briefings, placement of items on the agenda, amendments to council's policy manual and newly elected councilmember onboarding, and protocols for elected officials and city staff.

The City Council of the City of Balch Springs, Texas conducted the Regular meeting via video conference on Monday, January 25, 2021, 7:06 p.m.

Call meeting to order - Mayor Gordon (In-person) called the meeting to order at 7:06 p.m.

Identification of a quorum

Councilmember Singletary (In-person)
Councilmember Shelby (via videoconference)
Councilmember Segroves (via videoconference)
Mayor Pro Tem Rushing (In-person)
Councilmember Myles (via videoconference)
Councilmember Hill (via videoconference)
Mayor Gordon (In-person)

Staff:

Susan Cluse, City Manager (In-person)
Cindy Gross, City Secretary (In-person)
Amanda Davis, City Attorney (via videoconference)

Invocation – The invocation was given by City Councilmember Myles.

Pledge – The pledge of allegiance to the US Flag and Texas Flag was led by City Councilmember Singletary.

Public Comment – No public comments at this time.

INTRODUCTION

Angela Singletary, Newly-elected Councilmember Place 2.

Councilmember Singletary spoke in regards to her background, and previous city involvement.

CONSENT AGENDA

**A. APPROVAL OF MINUTES:
1. January 11, 2021 – Regular Meeting**

Mayor Pro Tem Rushing made the motion to approve the Consent Agenda. Councilmember Myles seconds the motion. Voting for this motion were Councilmember Singletary, Councilmember Shelby, Councilmember Segroves, Mayor Pro Tem Rushing, Councilmember Myles and Councilmember Hill. **Motion passed. (6-0)**

REPORTS/UPDATES:

1. Report(s) by the Executive Staff regarding items of community interest.

Ms. Cluse, City Manager briefed the City Council in regards to partnering with the City of Mesquite for the vaccine.

City Secretary announced that the Application for Place on Ballot will end on Friday, February 12, 2021 at 5:00 PM.

2. Update on COVID-19 public health and safety measures, cases, and associated pandemic matters.

No updates at this time.

3. Update on the event(s): Fall Trash Round Up, Veteran's Day, and the 2020 Virtual Christmas Special.

Linda Highwood, Community Development Department, updated the City Council on the following events: Fall Trash Round Up, Veteran's Day, and the 2020 Virtual Christmas Special.

INDIVIDUAL ITEMS:

1. Consideration and action regarding approval of the 2021 Fourth of July Fireworks agreement utilizing funds from the Events budget.

Mayor Pro Tem Rushing moved to approve of the 2021 Fourth of July Fireworks agreement utilizing funds from the Events budget. Councilmember Hill seconds the motion. Voting for this motion were Councilmember Singletary, Councilmember Shelby, Councilmember Segroves, Mayor Pro Tem Rushing, Councilmember Myles and Councilmember Hill. **Motion passed. (6-0)**

2. Consideration and action regarding approval for the City's financial management system to migrate from STW to OpenGov for a cost not to exceed \$122,700.00 in the current fiscal year, and \$258,200.00 over the next four (4) years.

Councilmember Myles moved to approve for the City's financial management system to migrate from STW to OpenGov for a cost not to exceed \$122,700.00 in the current fiscal year, and \$258,200.00 over the next four (4) years. Councilmember Singletary seconds the motion. Voting for this motion were Councilmember Singletary, Councilmember Shelby, Councilmember Segroves, Mayor Pro Tem Rushing, Councilmember Myles and Councilmember Hill.

Motion passed. (6-0)

3. Consideration and action regarding approval of a resolution authorizing the formation of the Balch Springs Public Facility Corporation (PFC), and approving the Certificate of Formation.

Mayor Pro Tem Rushing moved to approve a resolution 871-21 authorizing the formation of the Balch Springs Public Facility Corporation (PFC), and approving the Certificate of Formation with amendment to Article VIII Board of Directors section (b) the numbers of initial directors of the Corporation is six (6) instead of three (3). Councilmember Hill seconds the motion. Voting for this motion were Councilmember Singletary, Councilmember Shelby, Mayor Pro Tem Rushing, Councilmember Myles and Councilmember Hill. Voting in opposition was Councilmember Segroves. **Motion passed. (5-1)**

NOTICE OF EXECUTIVE SESSION

4. In accordance with Texas Government Code, Chapter 551, the City Council will recess in Executive Session to discuss the following:

Mayor Gordon convened into closed session at 8:31 PM.

A. Section 551.071: Consult with the attorney regarding pending or contemplated litigation, or a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, re: (i) Cause No. 3:17-CV-01208-M; (ii) Appointment of an Interim Fire Chief; (iii) JM&R Body Works; (iv) Request for Proposal No. 00-04-2020 for properties located at 13101 Lake June Road, 13301 Lake June Road and 13701 Lake June Road to MVAH Development LLC; and (v) DC-20-16344.

B. Section 551.074: Deliberate the appointment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee, re: (i) Appointment of an Interim Fire Chief.

C. Section 551.087: Deliberate commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations, re: (i) JM & R Body Works.

RECONVENE INTO OPEN SESSION

Mayor Gordon reconvened into open session at 10:42 pm.

5. **Take action, if any, on matters discussed in Executive Session.**

Mayor Pro Tem Rushing moved to approve the Economic Development Incentive agreement with the Type A & Type B Boards and JM & R Body Works as discussed in executive session. Councilmember Shelby seconds the motion. Councilmember Myles moved to amend the motion in regards to the proposal for JM & R Body Works, for an amount not to exceed \$10,000.00 with a one (1) year abatement. Mayor Pro Tem Rushing and Councilmember Shelby accept the amendment. Voting for this motion were Councilmember Singletary, Councilmember Shelby, Councilmember Segroves, Mayor Pro Tem Rushing, Councilmember Myles and Councilmember Hill. **Motion passed. (6-0)**

Mayor Pro Tem Rushing moved to approve the engagement agreement with Baker and Moran and the City for representation at a cost not to exceed \$10,000.00. Councilmember Singletary seconds the motion. Voting for this motion were Councilmember Singletary, Councilmember Shelby, Councilmember Segroves, Mayor Pro Tem Rushing, Councilmember Myles and Councilmember Hill. **Motion passed. (6-0)**

6. Requests for information, and/or new business to be placed on future agendas.

Mayor Gordon

- Workshop and Special Meeting on January 26th at 6pm.

Councilmember Rushing

- Consideration and action regarding amendment to the zoning ordinance for protesting zoning cases and naming 13107 Lake June Road as a park dedication.

City Manager

- Consideration and action regarding the bond for recreation and public safety buildings.

7. Closing prayer – Councilmember Myles gave the closing prayer.

8. Adjourn - Mayor Gordon adjourned the Regular Meeting at 10:59 p.m.

PASSED AND APPROVED AT A REGULAR MEETING HELD ON FEBRUARY 8, 2021.