



**MINUTES OF THE BRIEFING AND REGULAR MEETING  
VIA VIDEOCONFERENCE OF THE CITY COUNCIL  
CITY OF BALCH SPRINGS  
FEBRUARY 8, 2021  
6:30PM – BRIEFING  
7:00PM – REGULAR MEETING**

**MINUTES**

The City Council of the City of Balch Springs, Texas conducted the briefing meeting via videoconference on Monday, February 8, 2021, 6:30 p.m.

Present: Councilmember Singletary (In-person), Councilmember Shelby (via videoconference), Councilmember Segroves (via videoconference), Mayor Pro Tem Rushing (via videoconference), Councilmember Myles (via videoconference), Councilmember Hill (via videoconference) and Mayor Gordon (In-person).

**BRIEFING MEETING AT 6:30PM**

**A. Briefing on proposed Development Agreement for the Arcadia Trails Bloomfield development.**

Chris Dyser, Community Development, briefed the City Council in regards to a development agreement with Arcadia Trails Bloomfield and the City for a planned development project for property located at 3811 S. Beltline Road, 4600 Mercury Road and 14804 Lakeside for the implementation of all offsite capital and roadway infrastructure improvements.

**B. Briefing regarding consideration of a resolution for Advance Funding Agreement with TXDOT regarding the 2019 TXDOT Safe Routes to School sidewalk grant.**

Chris Dyser, Community Development, briefed the City Council in regards to an Advance Funding Agreement with TXDOT regarding the 2019 TXDOT Safe Routes to School sidewalk grant.

**C. Briefing regarding a splash pad at Oak Ridge Park by Kraftsman Commercial Playgrounds & Water Parks utilizing funds from the 2019 Type B Comprehensive Park Amenities Bond project.**

Chris Dyser, Community Development, briefed the City Council in regards to the splash pad at Oak Ridge Park by Kraftsman Commercial Playgrounds & Water Parks utilizing funds from the 2019 Type B Comprehensive Park Amenities Bond project.

#### **D. City Council Retreat.**

Mayor Gordon, City Council and Executive staff discussed how wonderful the City Council Retreat was, which was held by Strategic Government Resources (SGR). Mayor Gordon stated that the City Council will be conducting additional council retreats for some time, at the end of February.

The City Council of the City of Balch Springs, Texas conducted the Regular meeting via video conference on Monday, February 8, 2021, 7:00 p.m.

**Call meeting to order** - Mayor Gordon (In-person) called the meeting to order at 7:00 p.m.

#### **Identification of a quorum**

Councilmember Singletary (In-person)  
Councilmember Shelby (via videoconference)  
Councilmember Segroves (via videoconference)  
Mayor Pro Tem Rushing (via videoconference)  
Councilmember Myles (via videoconference)  
Councilmember Hill (via videoconference)  
Mayor Gordon (In-person)

#### **Staff:**

Susan Cluse, City Manager (via videoconference)  
Cindy Gross, City Secretary (In-person)  
Amanda Davis, City Attorney (via videoconference)

**Invocation** – The invocation was given by City Councilmember Hill.

**Pledge** – The pledge of allegiance to the US Flag and Texas Flag was led by City Councilmember Segroves.

**Public Comment** – No public comments at this time.

#### **CONSENT AGENDA**

- A. APPROVAL OF MINUTES:**
  - 1. January 25, 2021 – Regular Meeting**
  
- B. Approval of an ordinance ordering and providing notice of a General and Special Election for the City of Balch Springs to be held on the 1st day of May, 2021, for the purpose of the re-adoption of a Local Sales and Use Tax at a rate of one-quarter of one percent to provide revenue for maintenance and repair of municipal streets; providing for the election of the Mayor and three City Council Members Place 3, 5 and 7; providing for Early Voting by Personal Appearance; providing for a contract for election services with Dallas County. (Ord. 3224-21)**

Mayor Pro Tem Rushing made the motion to approve the Consent Agenda. Councilmember Shelby seconds the motion. Voting for this motion were Councilmember Singletary, Councilmember Shelby, Councilmember Segroves, Mayor Pro Tem Rushing, Councilmember Myles and Councilmember Hill. **Motion passed. (6-0)**

#### **REPORTS/UPDATES:**

**1. Report(s) by the Executive Staff regarding items of community interest.**

Lupe Baladez, Inspection Department, gave an update regarding the conditions of the city municipal buildings.

**2. Report on Crime Stats for 2019-2020 and overview of 2021.**

Police Chief Haber gave a power point presentation regarding the Crime Stats for 2019-2020 and overview of 2021.

**3. Update on COVID-19 public health and safety measures, cases, and associated pandemic matters.**

No updates at this time.

#### **INDIVIDUAL ITEMS:**

**1. Consideration and action regarding approval of ordinance amending the Budget for Fiscal Year Ending September 30, 2021.**

Mayor Pro Tem Rushing moved to approve an ordinance amending the Budget for Fiscal Year Ending September 30, 2021, in the amount of \$4,931,478 (Ord. 3225-21). Councilmember Shelby seconds the motion. Voting for this motion were Councilmember Singletary, Councilmember Shelby, Councilmember Segroves, Mayor Pro Tem Rushing, Councilmember Myles and Councilmember Hill. **Motion passed. (6-0)**

**2. Consideration and action regarding approval of infrastructure improvements for the traffic light at Beltline Road and Laster Road at a cost not to exceed \$6,500.00.**

Councilmember Hill moved to approve a change order #4 for infrastructure improvements for the traffic light at Beltline Road and Laster Road, at a cost not to exceed \$6,500.00, with Siemens Mobility. Councilmember Segroves seconds the motion. Voting for this motion were Councilmember Singletary, Councilmember Shelby, Councilmember Segroves, Mayor Pro Tem Rushing, Councilmember Myles and Councilmember Hill. **Motion passed. (6-0)**

**3. Consideration and action regarding approval to purchase a 2021 Peterbilt 348 Bulk Waste Loader for a cost not to exceed \$250,000.00 from the Solid Waste Utility Capital Improvement Fund.**

Mayor Pro Tem Rushing moved to approve the purchase of a 2021 Peterbilt 348 Hell Palfinger Epsilon Bulk Waste Loader for a cost not to exceed \$250,000.00, from the Solid Waste Utility Capital Improvement Fund. Councilmember Hill seconds the motion. Voting for this motion were Councilmember Singletary, Councilmember Shelby, Councilmember Segroves, Mayor Pro Tem Rushing, Councilmember Myles and Councilmember Hill. **Motion passed. (6-0)**

**4. Consideration and action regarding approval of ordinances related to Loitering, Camping Panhandling and Soliciting.**

No action taken. Ordinances will be coming back at a later date for City Council consideration.

**NOTICE OF EXECUTIVE SESSION**

**5. In accordance with Texas Government Code, Chapter 551, the City Council will recess in Executive Session to discuss the following:**

Mayor Gordon convened into closed session at 8:28 PM.

**A. Section 551.071: Consult with the attorney regarding pending or contemplated litigation, or a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, re: (i) Cause No. 3:17-CV-01208-M; (ii) Interim Fire Chief; and (iii) Non-Disclosure Agreement.**

**B. Section 551.074: Deliberate the appointment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee, re: (i) Interim Fire Chief agreement terms and conditions.**

**C. Section 551.087: Deliberate commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations, re: (i) Non-Disclosure Agreement.**

**RECONVENE INTO OPEN SESSION**

Mayor Gordon reconvened into open session at 10:19 pm.

**6. Take action, if any, on matters discussed in Executive Session.**

Mayor Gordon stated that the City Council is requesting the following information from the City Manager and the Human Resources Department:

- Salary for a Battalion Chief
- Actuate salary for Interim Fire Chief
- List of additional job duties/responsibilities for the Interim Fire Chief

- Does the Fire Marshall accumulate overtime in their current position

**Mayor Gordon recessed the Regular City Council Meeting at 10:23PM and the City Council Meeting will reconvene on Tuesday, February 9, 2021 at 7:00 PM.**

**CONTINUATION OF THE FEBRUARY 8, 2021 CITY COUNCIL MEETING  
ON FEBRUARY 9, 2021 MINUTES**

Mayor Gordon reconvened the City Council Regular Meeting of February 8, 2021, on February 9, 2021, via video conference at 7:00 p.m.

**Call meeting to order** - Mayor Gordon (In-person) called the meeting to order at 7:00 p.m.

**Identification of a quorum**

Councilmember Singletary (In-person)  
Councilmember Shelby (via videoconference)  
Councilmember Segroves (via videoconference)  
Councilmember Myles (via videoconference)  
Councilmember Hill (via videoconference)  
Mayor Gordon (In-person)

Absent: Mayor Pro Tem Rushing (Arrived at 7:02 pm)

**Staff:**

Susan Cluse, City Manager (via videoconference)  
Cindy Gross, City Secretary (In-person)  
Amanda Davis, City Attorney (via videoconference)

**NOTICE OF EXECUTIVE SESSION**

- 5. In accordance with Texas Government Code, Chapter 551, the City Council will recess in Executive Session to discuss the following:**

Mayor Gordon convened into closed session at 7:02 PM.

**A. Section 551.071: Consult with the attorney regarding pending or contemplated litigation, or a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, re: (ii) Interim Fire Chief; and (iii) Non-Disclosure Agreement.**

**B. Section 551.074: Deliberate the appointment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee, re: (i) Interim Fire Chief agreement terms and conditions.**

**C. Section 551.087: Deliberate commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations, re: (i) Non-Disclosure Agreement.**

**RECONVENE INTO OPEN SESSION**

Mayor Gordon reconvened into open session at 9:46 pm.

**6. Take action, if any, on matters discussed in Executive Session.**

Mayor Pro Tem Rushing moved to direct the City Manager to contact the Texas Chief Association regarding an interim fire chief and also to advertise the position. Councilmember Singletary seconds the motion. Voting for this motion were Councilmember Singletary, Councilmember Shelby, Councilmember Segroves, Mayor Pro Tem Rushing, Councilmember Myles and Councilmember Hill. **Motion passed. (6-0)**

**7. Requests for information, and/or new business to be placed on future agendas.**

Mayor Gordon

- City Council Workshop on February 20<sup>th</sup> or February 27<sup>th</sup>.
- Special City Council Meeting regarding the Public Finance Corporation on February 16<sup>th</sup> at 6:30 pm.

Councilmember Myles

- Update on Interim Fire Chief position and the 7-day period for the position.

**8. Closing prayer – Councilmember Hill gave the closing prayer.**

**9. Adjourn - Mayor Gordon adjourned the Meeting at 10:02 pm.**

**PASSED AND APPROVED AT A REGULAR MEETING HELD ON MARCH 22, 2021.**