

THE CITY OF  
**BALCH SPRINGS**  
ECONOMIC DEVELOPMENT

**BALCH SPRINGS  
COMMUNITY & ECONOMIC DEVELOPMENT  
CORPORATION TYPE B FEBRUARY 8, 2023**

**MINUTES**

The Balch Springs Community & Economic Development Corporation Type B conducted a Regular Meeting on Wednesday April 12, 2023 at 6:00 PM.

**1. Identification of quorum.**

Meeting was called to order at 6:04 PM by Vice-President Yemi Salau

**Present:** Yemi Salau  
Kelwyn Hill  
Rick Brumfield  
Wanda Adams  
Helen Shelby

**Absent:** Rhonda Ashcraft  
Arianna Hill

**Staff:** Charles Fenner, Assistant City Manager  
Chris Dyser, Community Development Director  
Linda Highwood, ED Project Manager  
Sabrina Garcia, Comm. Dev. Admin Specialist  
Alvester Gibson, COC Liaison

**Attorney:** Jeff Moore

**2. Invocation** – Wanda Adams gave the invocation / Yemi Salau led the pledge

**3. Public Comments.** – No Public Comments were given.

**4. Approval of Minutes.**

- a. Regular Meeting Minutes for February 8th, 2023  
Wanda Adams made the motion to approve the regular meeting minutes for April 12, 2023 as presented.  
Helen Shelby seconded the motion.  
For: Yemi Salau, Kelwyn Hill, Rick Brumfield, Wanda Adams and Helen Shelby  
Motion Passed 5-0

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5. **Executive Session:** The Balch Springs Community and Economic Development Corporation (Type B) shall convene into a closed executive session pursuant to Sections 551.087 and 551.071 of the Texas Government Codes to receive legal advice from its attorney, to deliberate the offer of a financial or other incentive to a business prospect that the Board seeks to locate in the city and with which the board is conducting economic development negotiations with Stonelake Capital Partners, TKG, Retail Connection, and the Rylie Crest Drive, Lake June, and Beltline @ 120 business corridors; and to discuss Alexander Village project.

**The board convened into closed session at 6:08pm.**

6. **Reconvene into Open Session:** The Balch Springs Community and Economic Development Corporation (Type B) reconvened into open session to take any action necessary related to the executive session.

**The board reconvened into open session at 7:20pm.**

**No action was taken.**

7. **Reports:**

- a. **Economic Development Reports and Project Updates.**
- i. City Manager updates
  - ii. Financial Reports
  - iii. Development updates
  - iv. Keep Balch Springs Beautiful update
  - v. Park Amenity Project
  - vi. STAR Transit Reports
  - vii. Other Economic Development Reports/Updates
  - viii. Activity/Staff Reports

Charles Fenner Economic Development Director, Chris Dyser Community Development Director, and EDC Staff Linda Highwood gave updates to the board on current economic development projects including a development activity update, finance report, Star Transit ridership reports, parks projects update, and the monthly update on staff activity reports.

b. **Chamber of Commerce**

- i. Update on Chamber and Economic development projects.

Balch Springs Chamber of Commerce President Alvester Gibson was present to give the board an update concerning past and upcoming events with the Chamber of Commerce.

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**8. Announcements, request for information and or new business items for future agenda item.**

- The Next Type B Meeting is May 10, 2023 at 6:00 PM.
- April 20, 2023: **2023 Volunteer Appreciation Event** at 5 PM located at Balch Springs Civic Center.
- April 17, 2023: **Balch Springs Comp Plan Update Workshop with City Council**. Time: 6pm-8pm. Location City Hall.
- April 21, 2023: **Woodland Park Outdoor Fitness Court Ribbon Cutting Ceremony**. Time: 11am-12noon.
- April 24, 2023: **J&N Fence Co. Ribbon Cutting Ceremony**: Location: 4627 Pioneer Road. Time: 12noon-1pm.
- April 25, 2023: **Parmore Arcadia Trails Senior Housing Ribbon Cutting Ceremony**: Location: 1501 Mercury Road. Time: 11:30am-1pm.
- April 27, 2023: **Balch Springs Comp Plan Update Workshop with Parks Board, P&Z Commission, Flood & Drainage Committee, EDC Type A and EDC Type B Boards**. Time: 6pm-8pm. Location City Hall.
- June 24, 2023: **4<sup>th</sup> of July event** located at the Recreation Center from 6PM to 10PM.
- The **12<sup>th</sup> Annual Chamber of Commerce 2023 Golf Tournament** is scheduled for September 22<sup>nd</sup>.

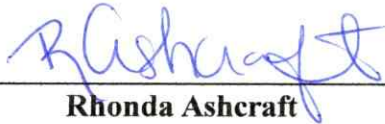
**9. Adjournment.**

Kelwyn Hill made the motion to adjourn.

Rick Brumfield seconded the motion.

For: Yemi Salau, Kelwyn Hill, Rick Brumfield, Wanda Adams and Helen Shelby  
Motion Passed 5-0

**Vice President Yemi Salau adjourned the meeting at 7:33 PM.**



**Rhonda Ashcraft**  
BSCEDC Type B President



**Linda Highwood**  
Economic Development Project Manager

**Minutes were passed and approved at the regular meeting held on May 10, 2023.**