

BALCH SPRINGS

GROWING COMMUNITY

PLANNING AND ZONING COMMISSION

CITY OF BALCH SPRINGS

7:00 PM APRIL 20, 2023

CITY HALL, 13503 ALEXANDER ROAD, BALCH SPRINGS, TEXAS 75181

MINUTES

1. Identification of quorum.

Co-Chairperson Gardner called the meeting to order at 7:05 p.m. and identified a quorum with Commissioner Blount, Commissioner Carroll, Commissioner Gardner, Commissioner Comstock and Commissioner Adams arriving at 7:08 p.m. Absent were Chairperson Patino, Commissioner Villa and Commissioner Logan.

2. Invocation and Pledge of Allegiance.

Commissioner Carroll gave the Invocation and Commissioner Blount led the Pledge of Allegiance.

3. Citizen Comments.

None.

4. Discussion and action to approve minutes.

a. Approve minutes of April 6, 2023.

Commissioner Comstock made a motion to approve the minutes for April 6, 2023. Commissioner Carroll second the motion. Voting in favor were Commissioner Blount, Commissioner Carroll, Commissioner Gardner, Commissioner Comstock and Commissioner Adams. Motion passed. (4-0)

5. Consideration and action on amending Chapter 58, "Signs, Banners and Flags", Section 58-101- Placement and adding a new section 58-126, Kiosk Signs of the City Code of Ordinance to enable directional signs and propose the erection of kiosk signs to accommodate advertisement needs of the City.

Staff gave a presentation. Commissioner Comstock prefers larger letters on the signs for better visibility. Commissioner Comstock made a motion to approve the amendment of Chapter 58, "Signs, Banners and Flags", Section 58-101- Placement and adding a new section 58-126, Kiosk Signs of the City Code of Ordinance to enable directional signs and propose the erection of kiosk signs to accommodate advertisement needs of the City. Commissioner Blount second the motion. Voting in favor were Commissioner Blount, Commissioner Carroll, Commissioner Gardner, Commissioner Comstock and Commissioner Adams. Motion passed. (5-0)

6. Announcements, request for information and/or new business items to be placed on a future agenda.

April 20, 2023: 2023 Volunteer Appreciation Event at 5 PM located at Balch Springs Civic Center.

(Cancelled Due to Vandalism) April 21, 2023: Woodland Park Outdoor Fitness Court Ribbon Cutting Ceremony. Time: 11am-12noon. April 24, 2023: J&N Fence Co. Ribbon Cutting Ceremony: Location: 4627 Pioneer Road. Time: 12noon-1pm.

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April 25, 2023: Parmore Arcadia Trails Senior Housing Ribbon Cutting Ceremony: Location: 1501 Mercury Road. Time: 11:30am-1pm.

April 26, 2023: Balch Springs Day at Capitol. Time: 6am, Depart City Hall-9pm.

April 27, 2023: Balch Springs Comp Plan Update Workshop with Parks Board, P&Z Commission, Flood & Drainage Committee, EDC Type A and EDC Type B Boards. Time: 6pm-8pm. Location City Hall.

June 24, 2023: 4th of July event located at the Recreation Center from 6PM to 10PM.

September 22, 2023: The 12th Annual Chamber of Commerce 2023 Golf Tournament.

STAR Transit free rides to all locations. Contact: Kate Lattimore Norris at kate@pavlikandassociates.com

7. Staff Report

- a. Updates on Land Use Applications: 4520 Ambassador Way, 13498 Alexander Road, 11939, 12107 and Lake June Road, 11451 Elam Road, 4540 Lasater Road, 3534, 3401 & 2429 Hickory Tree Road, 12728 and 12734 Lake June Road and 12809 Eastgate Drive, 112 Lakeside, 2100 W. Bruton Road, 1034 Haymarket Road, 4600 Mercury Road, 14804 Lakeside Road, 3811 S. Beltline Road, 2500, 2501 & 2502 McKenzie Road, 3919 & 3929 Pioneer Road, 3 LBJ I-635, 3711 Shepherd Lane, 3924 Hickory Tree Road, 2996/3000/3004 Balch Springs Road and Alexander Village & Beltline Places Developments at Beltline Road.
- b. Update on Food Truck Park Ordinance Amendment
- c. Update on Balch Springs Comprehensive Plan 2036 Update and Strategic Plan.
- d. Zoning Ordinance Amendment Updates.
- e. Update on Planning & Zoning Commission Attendance Report.
- f. Update on Training Opportunities.

Staff gave a report on items 7 a-f.

8. Adjournment.

Commissioner Comstock made a motion to adjourn. Commissioner Carroll second the motion. Voting in favor were Commissioner Blount, Commissioner Carroll, Commissioner Gardner, Commissioner Comstock and Commissioner Adams. Motion passed (5-0), meeting adjourned at 7:33 p.m.

P&Z Chairperson

P&Z Secretary