

THE CITY OF

GROWING COMMUNITY

PLANNING AND ZONING COMMISSION
CITY OF BALCH SPRINGS
7:00 PM, MAY 20, 2021
CITY HALL, 13503 ALEXANDER ROAD, BALCH SPRINGS, TEXAS 75181

MINUTES

1. **Identification of quorum.**
Chairperson Patino called the meeting to order and identified a quorum with Commissioner Gardner, Commissioner Glenn, Commissioner Tedei, Chairperson Patino and Commissioner Logan arriving at 7:08 p.m.
2. **Invocation and Pledge of Allegiance.**
Commissioner Gardner gave the Invocation and Commissioner Glenn led the Pledge of Allegiance.
3. **Citizen Comments.**
None.
4. **Discussion and action to approve minutes.**
 - a. **Approve minutes of May 6, 2021.**
Commissioner Gardner made a motion to approve the minutes for May 6, 2021. Chairperson Patino second the motion. Voting in favor were Commissioner Gardner, Chairperson Patino, Commissioner Glenn and Commissioner Tedei. Motion passed. (4-0)
5. **Conduct a briefing on Special Use Permit Application (SUP) 001-2021 by Saroj Shrestha c/o KRMN Group LLC to allow an electronic cigarette establishment on a lot totaling 0.879 acres located at 11331 Lake June Road.**
 - a. **Conduct a Public Hearing.**
Staff gave a briefing. The public hearing was opened at 7:13 p.m. No-one spoke. The public hearing was closed at 7:14 p.m.
 - b. **Consideration and action by the Planning & Zoning Commission.**
Commissioner Tedei made a motion to approve the Special Use Permit Application (SUP) 001-2021 by Saroj Shrestha c/o KRMN Group LLC to allow an electronic cigarette establishment on a lot totaling 0.879 acres located at 11331 Lake June Road with no use of the products on site and with all the conditions. Commissioner Gardner second the motion. Voting in favor were Commissioner Gardner, Commissioner Logan, Chairperson Patino, Commissioner Glenn and Commissioner Tedei. Motion passed. (5-0) This will go to Council on June 14, 2021.
6. **Staff Report**

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- a. **Updates on Land Use Applications: 4520 Ambassador Way, 13498 Alexander Road, 11939, 12107 and Lake June Road, 11451 Elam Road, 4540 Lasater Road, 3534, 3401 & 2429 Hickory Tree Road, 12728 and 12734 Lake June Road and 12809 Eastgate Drive, 112 Lakeside, 1034 Haymarket Road, 4600 Mercury Road, 14804 Lakeside Road, 3811 S. Beltline Road and Alexander Village & Beltline Places Developments at Beltline Road.**
- b. **Update on Planning & Zoning Commission Attendance Report.**
- c. **Update on Training Opportunities.**
Staff gave the report for item 6 a-c.

7. **Announcements, request for information and/or new business items to be placed on a future agenda.**

Spring/Summer 2021: Hickory Tree Road Improvement Survey and Upcoming Stakeholder Meetings: The stakeholder meetings related to seeking feedback regarding improvements to Hickory Tree Road originally scheduled for March 11, 15, and 17th will be postponed until later in 2021. The survey will be open until early June 2021.

June 23, 2021: Ribbon Cutting Ceremony-Timbers at Hickory Tree. Location: 3401 Hickory Tree Road. Time: 11:30am-1pm

June 26, 2021: 4th of July Drive-In & Park Fireworks Event: Time 7pm. Location: Rec Center. 4372 Shepherd Lane

FREE RIDES TO ALL VACCINATION LOCATIONS

TERRELL, Texas – STAR Transit is providing free rides for persons with confirmed appointment to get the COVID 19 vaccine shots. The curb-to-curb service extends outside of the agency’s service area. Rides are available Monday – Friday, 6:00 a.m. – 6:00 p.m. For this purpose, STAR Transit is temporarily adding Saturday service from 7:00 a.m. – 6:00 p.m. Reservations should be made at least one service day in advance and are based on vehicle availability. “STAR Transit understands the reasons why receiving the vaccine is so important for everyone, and we are committed to helping in the best way we can—offering free rides to all persons living and working in our service area,” said Tommy Henricks, Executive Director.

*To schedule a free ride, call STAR Transit at least one business day but not more than two weeks in advance of the desired trip. Scheduling Agents are available during normal business hours Monday-Friday (8:00 a.m. – 4:00 p.m.) at (877) 631-5278. Se Habla Español. For same day service in Terrell, Kaufman, Mesquite and Balch Springs, book through the STARNow app, using the promo code **C19VA** for the no-fare ride. (The app can be downloaded free from the Apple App Store or Google Play Store.) STAR Transit serves Kaufman County, Rockwall County, Seagoville, Balch Springs, Mesquite, DeSoto and Hutchins.*


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8. Adjournment.

Commissioner Gardner made a motion to adjourn. Commissioner Logan second the motion. Voting in favor were Commissioner Gardner, Commissioner Logan, Chairperson Patino, Commissioner Glenn and Commissioner Tedei. Motion passed (5-0), meeting adjourned at 7:36 p.m.

P&Z Chairperson

P&Z Secretary