

# CITY OF BALCH SPRINGS, TEXAS



**City Council's  
Monthly Financial Report  
Fiscal Year 2017  
For month ended 11/30/2017  
as of 01/03/2018 04:47 PM**

City of Balch Springs, Texas  
City Council's Monthly Financial Report

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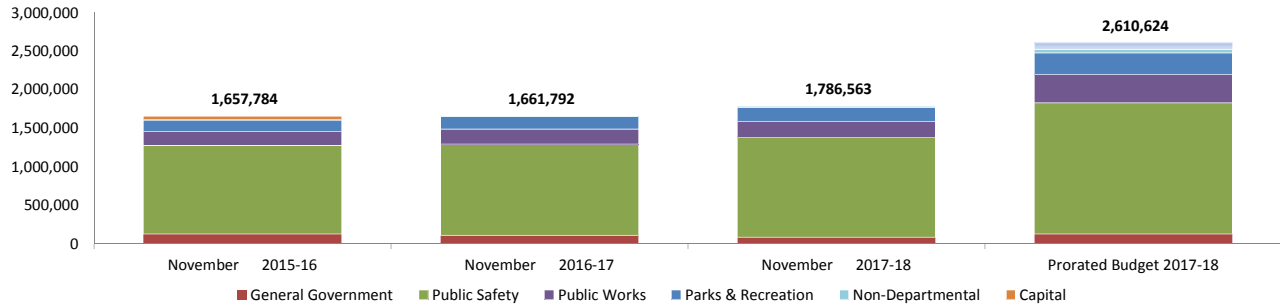
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City of Balch Springs, Texas  
Fund Balance Report  
All Funds  
For month ended 11/30/2017

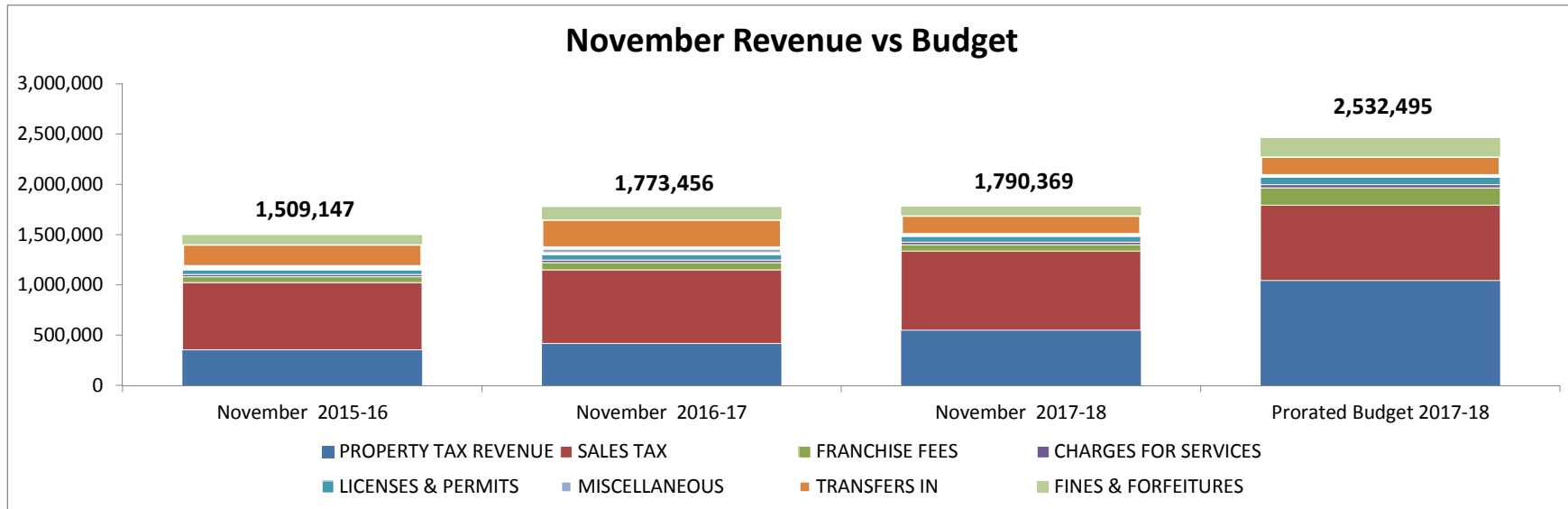
Fund #	Fund Name	2018 Beginning Fund Bal	YTD REV	YTD EXP	Net	Curr Fund Bal
10	<b>GENERAL FUND</b>	<b>1,734,603</b>	<b>1,790,369</b>	<b>1,786,563</b>	<b>3,805</b>	<b>1,738,408</b>
3	UTILITY CONSTRUCTION	-	-	-	-	-
76	WATER FUND	10,557,648	906,370	485,908	420,462	10,978,110
77	WASTE WATER FUND	8,416,252	658,385	344,077	314,308	8,730,561
78	SOLID WASTE FUND	230,044	548,517	309,413	239,104	469,148
	<b>Total Utility Funds</b>	<b>19,203,945</b>	<b>2,113,273</b>	<b>1,139,398</b>	<b>973,874</b>	<b>20,177,819</b>
50	DEBT SERVICE FUND	224,798	56,422	500	55,922	280,720
52	EDC TYPE A DEBT SERVICE	84,377	46,617	-	46,617	130,993
53	EDC TYPE B DEBT SERVICE	277,299	29,500	-	29,500	306,799
	<b>Total Debt Service Funds</b>	<b>586,474</b>	<b>132,539</b>	<b>500</b>	<b>132,039</b>	<b>718,512</b>
20	<b>SECTION 8</b>	<b>6,608</b>	<b>89,373</b>	<b>95,403</b>	<b>(6,030)</b>	<b>578</b>
12	EDC TYPE A	1,326,697	168,576	97,199	71,376	1,398,074
12	LESS: Reserved for Hickory Rd					(657,558)
12	NET AVAILABLE : EDC TYPE A					740,516
13	EDC TYPE B	870,699	157,885	81,185	76,699	947,398
	<b>Total Economic Development</b>	<b>2,197,396</b>	<b>326,460</b>	<b>178,385</b>	<b>148,076</b>	<b>1,687,914</b>
21	MUNI COURT BUILDING SECURITY	34,455	1,493	260	1,233	35,688
22	MUNI COURT TECHNOLOGY	64,150	1,990	390	1,601	65,750
23	MUNI COURT JUVENILE CASE MGT	17,337	2,186	896	1,290	18,627
24	HOTEL OCCUPANCY TAX	217,292	7,192	4,742	2,450	219,742
40	STATE CH 59 LAW ENFORCEMENT	34,150	-	-	-	34,150
41	DEPARTMENT OF JUSTICE GRANTS	155	15	-	15	170
42	CHAP 683 ABANDONED VEHICLES	69,142	12,031	-	12,031	81,173
44	US TREASURY FORFEITURES	34,782	8,934	-	8,934	43,716
46	DEPT OF JUSTICE FORFEITURES	32,569	51	-	51	32,620
48	RED LIGHT CAMERA FUND ^	40,128	53,029	19,065	33,964	74,092
61	CAPITAL PROJECTS FUND	-	-	-	-	-
62	EDC TYPE A CAPITAL PROJECTS	1,139,305	-	189,267	(189,267)	950,037
72	STREET MAINTENANCE FUND	944,937	157,184	-	157,184	1,102,121
	<b>Total Special Revenue Funds</b>	<b>2,628,401</b>	<b>244,106</b>	<b>214,620</b>	<b>29,486</b>	<b>2,657,887</b>
	<b>Grand Total All Funds</b>	<b>26,357,427</b>	<b>4,696,119</b>	<b>3,414,870</b>	<b>1,281,250</b>	<b>26,981,119</b>

### November Expenditures vs Budget



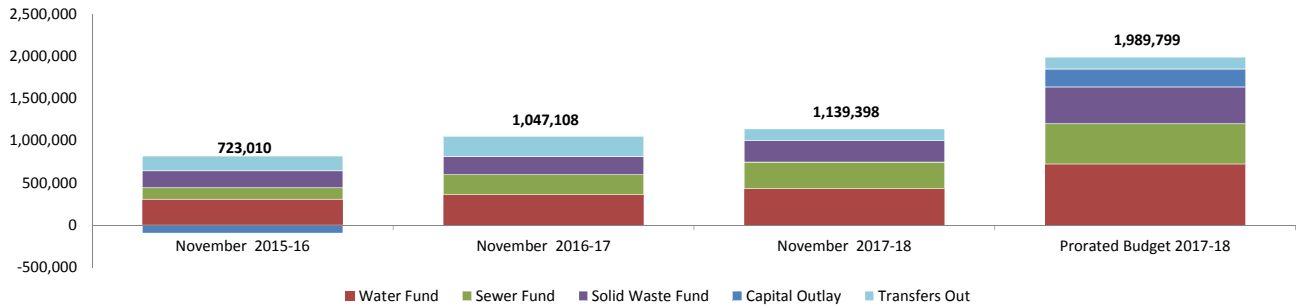
Dept No.	Department Desc	November 2015-16	November 2016-17	November 2017-18	Prorated Budget 2017-18	Variance 2017-18	% Variance 2017-18	Notes
<b>General Government</b>								
12	CITY SECRETARY	19,306	49,713	23,987	37,254	(13,268)	-35.61%	
13	CITY ATTORNEY	18,585	10,953	8,500	14,667	(6,167)	-42.05%	
14	CITY COUNCIL	8,305	10,868	9,088	19,503	(10,416)	-53.40%	
16	HUMAN RESOURCES	72,814	34,272	28,546	48,087	(19,540)	-40.64%	
18	INFORMATION TECH	9,372	5,794	16,529	9,808	6,720	68.52%	1E
	General Government Total	128,382	111,600	86,649	129,319			
<b>Public Safety</b>								
21	POLICE	598,220	613,201	711,576	914,640	(203,064)	-22.20%	
22	FIRE	428,103	448,800	441,178	617,190	(176,011)	-28.52%	
23	CITY MARSHAL	39,280	33,111	42,006	58,416	(16,410)	-28.09%	
24	MUNICIPAL COURT	48,634	42,674	39,408	64,173	(24,766)	-38.59%	
25	ANIMAL CONTROL	14,431	23,240	22,643	30,508	(7,866)	-25.78%	
26	CIVIL SERVICE	-	-	-	583	(583)	-100.00%	
27	EMERGENCY MANAGEMENT	21,915	22,817	36,767	14,434	22,333	154.72%	1L
	Public Safety Total	1,150,583	1,183,844	1,293,577	1,699,945			
<b>Public Works</b>								
90	PUBLIC WORKS	-	-	-	-	-	0.00%	
31	STREETS & DRAINAGE	31,471	36,846	23,925	85,256	(61,332)	-71.94%	
32	PLANNING	40,523	34,518	34,547	61,387	(26,840)	-43.72%	
33	NEIGHBORHOOD SERVICES	8,778	9,564	110	12,745	(12,635)	-99.14%	
34	CONSTRUCTION MGMT	800	-	-	2,500	(2,500)	-100.00%	
35	GIS (GEOGRAPHIC INFO SYS)	7,644	8,043	8,024	16,327	(8,303)	-50.86%	
36	BUILDING INSPECTIONS	19,520	30,037	49,556	49,074	482	0.98%	
37	BUILDING MAINTENANCE	54,303	44,233	53,467	92,745	(39,277)	-42.35%	
38	CODE ENFORCEMENT	14,370	14,745	13,286	25,683	(12,398)	-48.27%	
39	FLEET SERVICES	-	18,386	21,704	26,879	(5,175)	-19.25%	
	Public Works Total	177,409	196,371	204,617	372,596			
<b>Parks &amp; Recreation</b>								
40	PARKS MAINTENANCE	-	12,364	19,341	29,491	(10,150)	-34.42%	
41	MOWING	64,282	48,293	51,580	78,305	(26,725)	-34.13%	
42	CIVIC CENTER	1,363	917	758	1,667	(908)	-54.51%	
43	LIBRARY & LEARNING CENTER	45,771	51,025	56,770	76,519	(19,748)	-25.81%	
44	RECREATION CENTER	21,121	23,686	34,114	57,673	(23,558)	-40.85%	
45	SENIOR CENTER	18,107	18,232	16,603	20,700	(4,097)	-19.79%	
46	COMMUNITY EVENTS	-	7,849	10,235	12,029	(1,794)	-14.92%	
	Parks & Recreation Total	150,644	162,367	189,402	276,384			
<b>Non-Departmental</b>								
15	GENERAL ITEMS	6,457	7,610	12,317	41,561	(29,243)	-70.36%	
	Non-Departmental Total	6,457	7,610	12,317	41,561			
<b>Capital</b>								
81	CAPITAL OUTLAY	44,309	-	-	90,820	(90,820)	-100.00%	
	Capital Outlay Total	44,309	-	-	90,820			
	<b>Grand Total</b>	<b>1,657,784</b>	<b>1,661,792</b>	<b>1,786,563</b>	<b>2,610,624</b>			

City of Balch Springs, Texas  
 City Council Monthly Financial Report  
 General Fund Revenues



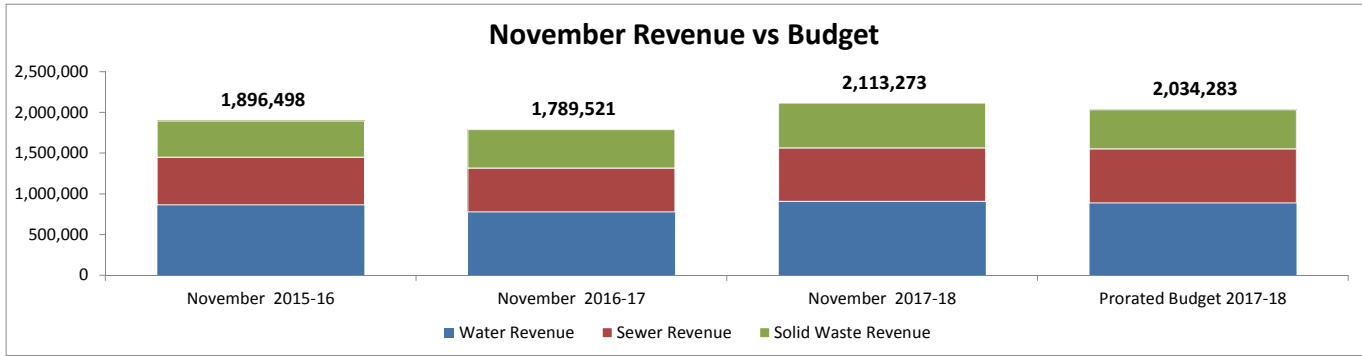
Revenue Type	November 2015-16	November 2016-17	November 2017-18	Prorated Budget 2017-18	Variance 2017-18	% Variance 2017-18	Notes
PROPERTY TAX REVENUE	353,334	418,493	549,307	1,043,833	(494,527)	-47.38%	2A
SALES TAX	669,016	732,265	785,921	750,000	35,921	4.79%	
FRANCHISE FEES	58,652	69,677	65,348	172,667	(107,318)	-62.15%	2C
OTHER TAXES	-	-	-	12,500	(12,500)	-100.00%	2D
LICENSES & PERMITS	55,922	61,797	63,727	84,000	(20,273)	-24.13%	2E
INTERGOVERNMENTAL REVENUE	13,937	-	12,816	60,578	(47,762)	-78.84%	2F
CHARGES FOR SERVICES	21,577	27,064	26,150	31,200	(5,050)	-16.19%	2G
FINES & FORFEITURES	90,261	121,472	86,573	181,667	(95,094)	-52.35%	2H
<b>Total Major Revenue</b>	<b>1,262,698</b>	<b>1,430,768</b>	<b>1,589,842</b>	<b>2,336,445</b>			
<b>Miscellaneous</b>							
INTEREST EARNED	401	445	3,686	833	2,853	342.31%	2I
MISCELLANEOUS REVENUES	21,038	5,946	5,181	3,217	1,965	61.08%	2J
OTHER FINANCING SOURCES/(USES)	-	52,467	-	333	(333)	-100.00%	
<b>Total Miscellaneous Revenue</b>	<b>21,439</b>	<b>58,858</b>	<b>8,867</b>	<b>4,383</b>			
<b>Transfers</b>							
TRANSFERS IN	225,010	283,830	191,660	191,667	(7)	0.00%	
<b>Grand Total</b>	<b>1,509,147</b>	<b>1,773,456</b>	<b>1,790,369</b>	<b>2,532,495</b>			

### November Expenses vs Budget



Dept No.	Department Desc	November 2015-16	November 2016-17	November 2017-18	Prorated Budget 2017-18	Variance 2017-18	% Variance 2017-18	Notes
<b>Water Fund</b>								
11	CITY MANAGER	53,726	36,776	31,994	51,063	(19,069)	-37.34%	
15	UTILITY FINANCE	46,354	30,825	26,538	73,355	(46,816)	-63.82%	
17	UTILITY BILLING	48,792	46,899	57,884	97,709	(39,824)	-40.76%	
18	UTILITY METER SERVICES	36,960	36,495	43,343	38,887	4,456	11.46%	
19	UTILITY COMPUTERS	16,978	16,976	17,410	27,665	(10,255)	-37.07%	
71	WATER ADMINISTRATION	22,149	29,159	42,578	51,006	(8,429)	-16.52%	
72	WATER DISTRIBUTION	80,356	49,487	87,994	122,102	(34,108)	-27.93%	
79	WATER WHOLESALE PURCHASES	17	116,395	130,052	230,000	(99,948)	-43.46%	
61	WATER DEBT SERVICE	(985)	(1,961)	(1,885)	31,308	(33,192)	-106.02%	31
	<b>Water Fund Total</b>	<b>304,346</b>	<b>361,051</b>	<b>435,908</b>	<b>723,093</b>			
<b>Sewer Fund</b>								
75	SEWER COLLECTION	79,720	58,624	90,913	112,499	(21,586)	-19.19%	
76	SITE RESTORATION	41,564	39,186	72,943	77,524	(4,581)	-5.91%	
79	SEWER WHOLESALE COSTS	16,299	140,560	146,891	286,667	(139,776)	-48.76%	
	<b>Sewer Fund Total</b>	<b>137,583</b>	<b>238,370</b>	<b>310,747</b>	<b>476,689</b>			
<b>Solid Waste Fund</b>								
78	SOLID WASTE MAINTENANCE	14,349	13,978	14,215	17,850	(3,635)	-20.36%	
79	SOLID WASTE WHOLESALE COSTS	187,281	199,879	236,868	419,667	(182,798)	-43.56%	
	<b>Solid Waste Total</b>	<b>201,631</b>	<b>213,857</b>	<b>251,083</b>	<b>437,517</b>			
<b>Capital Outlay</b>								
81	CAPITAL OUTLAY	(95,560)	-	-	210,833	(210,833)	-100.00%	30
	<b>Capital Outlay Total</b>	<b>(95,560)</b>	<b>-</b>	<b>-</b>	<b>210,833</b>			
<b>Transfers Out</b>								
91	TRANSFER TO GENERAL FUND	175,010	233,830	141,660	141,667	(7)	0.00%	
	<b>Transfers Out Total</b>	<b>175,010</b>	<b>233,830</b>	<b>141,660</b>	<b>141,667</b>			
	<b>Grand Total</b>	<b>723,010</b>	<b>1,047,108</b>	<b>1,139,398</b>	<b>1,989,799</b>			

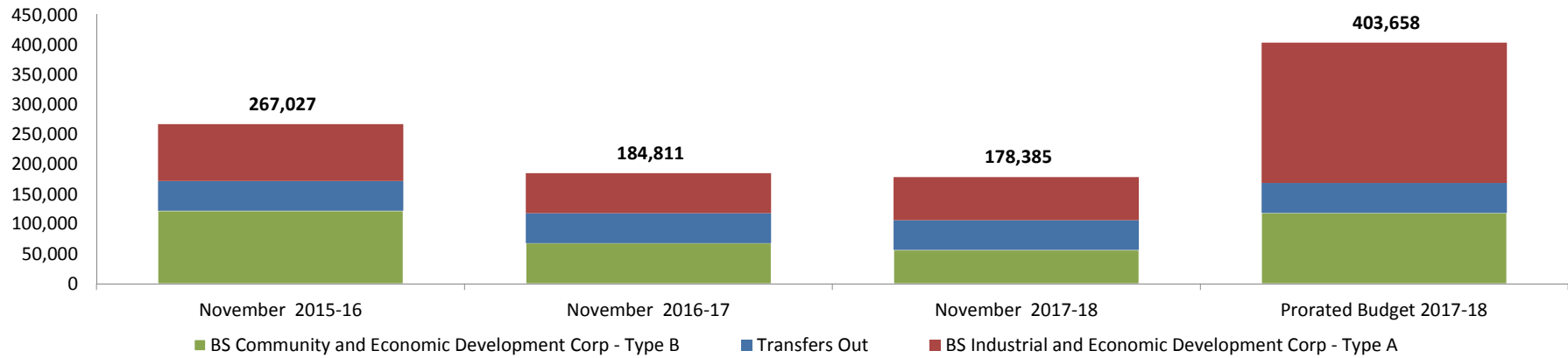
City of Balch Springs, Texas  
 City Council Monthly Financial Report  
 Enterprise Fund Revenues



Revenue Type	November 2015-16	November 2016-17	November 2017-18	Prorated Budget 2017-18	Variance 2017-18	% Variance 2017-18	Notes
<b>Water Revenue</b>							
WATER SERVICE	712,002	636,193	748,670	750,000	(1,330)	-0.18%	
WATER ACTIVATION FEE	19,740	19,625	21,365	21,667	(302)	-1.39%	
WATER BACKFLOW REGIST/INSPECT	11,238	15,175	22,480	21,667	813	3.75%	
WATER CUST SERV INSPECTION FEE	2,075	800	600	1,500	(900)	-60.00%	
WATER FIELD COLLECTION FEES	50	7	35	33	2	5.00%	
WATER METER AND SET FEES	2,462	477	410	1,667	(1,257)	-75.40%	
WATER METER TAMPER FEES	1,650	1,700	2,625	1,333	1,292	96.87%	
WATER TRANSFER SERVICE FEE	100	75	25	100	(75)	-75.00%	
WATER PENALTIES	42,634	46,720	46,116	35,833	10,282	28.70%	4I
WATER RECONNECT FEES	12,957	9,875	13,915	10,000	3,915	39.15%	
CODE ENFORCEMENT FEES	-	-	-	-	-	0.00%	4K
TAP FEES	4,700	50	7,300	4,167	3,133	75.20%	4L
TEMPORARY SERVICE FEES	550	925	1,145	333	812	243.50%	4M
PRO RATA FEES	9,000	2,250	-	7,500	(7,500)	-100.00%	4N
NSF CHECK FEES	1,085	1,085	840	833	7	0.80%	
INTEREST EARNED	874	2,303	7,816	1,333	6,483	486.22%	4P
MISCELLANEOUS REVENUES	14,640	1,029	400	333	67	20.00%	
BAD DEBT COLLECTIONS	258	118	148	333	(186)	-55.72%	
CASH OVER/SHORT	1	20	(1,954)	-	(1,954)	0.00%	
CREDIT CARD FEES	16,164	19,022	22,169	16,000	6,169	38.56%	4T
DISCOUNTS TAKEN	-	-	-	-	-	0.00%	
CELL TOWER LEASE REV	14,208	19,313	12,267	14,167	(1,900)	-13.41%	
SALE OF ASSETS	-	-	-	-	-	0.00%	
SALES OF EQUIP/VEHICLES	-	-	-	-	-	0.00%	
CONTRIBUTED CAPITAL	-	-	-	-	-	0.00%	
<b>Total Water Revenue</b>	<b>866,387</b>	<b>776,763</b>	<b>906,370</b>	<b>888,800</b>			
<b>Sewer Revenue</b>							
GREASE HAULER REGIST/INSPEC	-	-	400	-	400	100.00%	
SEWER SERVICE	561,489	527,350	643,017	650,000	(6,983)	-1.07%	
SEWER SURCHARGE	22,158	11,450	14,967	12,500	2,467	19.74%	
MISCELLANEOUS REVENUES	150	600	-	167	(167)	-100.00%	
<b>Total Sewer Revenue</b>	<b>583,798</b>	<b>539,399</b>	<b>658,385</b>	<b>662,667</b>			
<b>Solid Waste Revenue</b>							
TRASH SERVICE RESIDENTIAL	217,558	222,565	239,321	226,667	12,654	5.58%	
TRASH SERVICE COMMERCIAL	172,970	175,754	194,709	183,333	11,375	6.20%	
TRASH SERVICE ROLLOFF	53,270	72,549	112,119	70,833	41,285	58.29%	
TRASH SERVICE BULK PICKUP	2,170	2,390	2,262	1,667	595	35.70%	
MISCELLANEOUS REVENUES	267	-	-	167	(167)	-100.00%	
DISCOUNTS TAKEN	78	100	108	150	(42)	-28.10%	
<b>Total Solid Waste Revenue</b>	<b>446,313</b>	<b>473,359</b>	<b>548,517</b>	<b>482,817</b>			
<b>Grand Total</b>	<b>1,896,498</b>	<b>1,789,521</b>	<b>2,113,273</b>	<b>2,034,283</b>			

City of Balch Springs, Texas  
 City Council Monthly Financial Report  
 Component Units Expenses

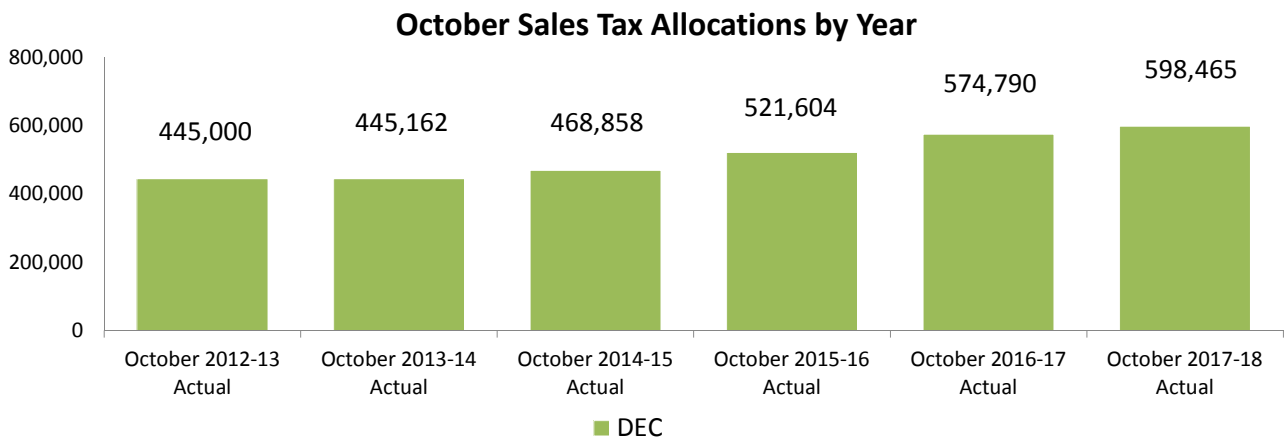
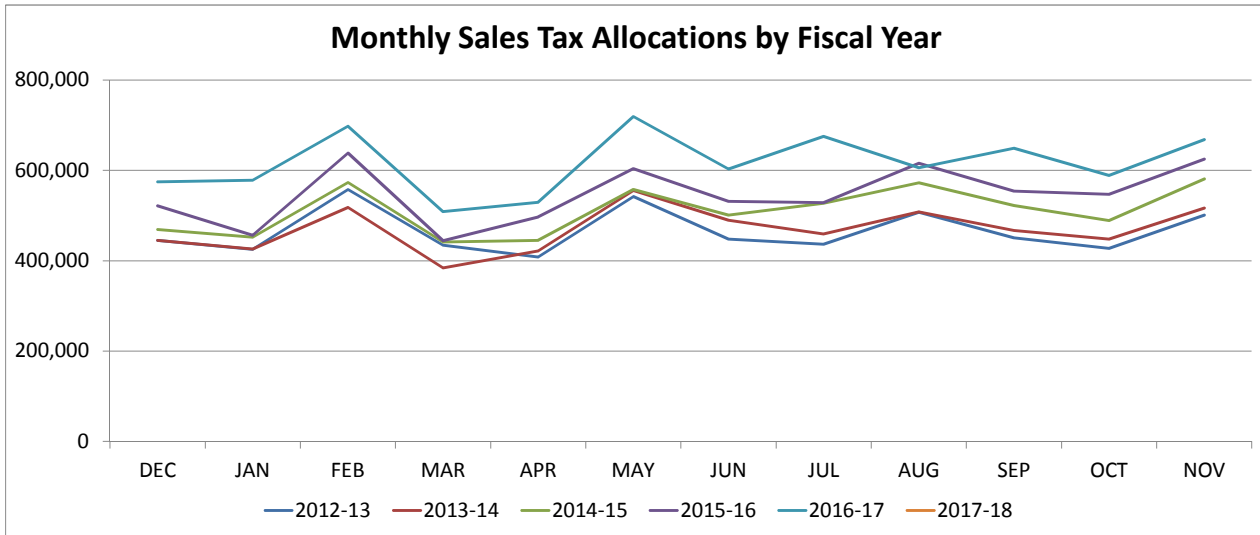
### November Expenses vs Budget



Dept No.	Department Desc	November 2015-16	November 2016-17	November 2017-18	Prorated Budget 2017-18	Variance 2017-18	% Variance 2017-18	Notes
<b>BS Industrial and Economic Development Corp - Type A</b>								
11	EDC TYPE A ADMINISTRATION	66,412	21,066	24,276	43,567	(19,291)	-44.28%	
51	EDC TYPE A ECON DEVELOPMENT	1,596	3,580	1,550	145,394	(143,844)	-98.93%	
91	TRANSFER TO EDC/A DEBT SERV	27,070	42,333	46,373	46,377	(4)	-0.01%	
Type A Total		95,078	66,979	72,199	235,338			
<b>BS Community and Economic Development Corp - Type B</b>								
11	EDC TYPE B ADMINISTRATION	65,125	14,516	21,228	39,479	(18,251)	-46.23%	
51	EDC TYPE B ECON DEVELOPMENT	26,967	24,307	5,968	49,851	(43,883)	-88.03%	
91	TRANSFER TO EDC/B DEBT SERV	29,858	29,009	28,990	28,990	-	0.00%	
Type B Total		121,949	67,832	56,185	118,320			
<b>Transfers Out</b>								
TRANSFERS TO GENERAL FUND		50,000	50,000	50,000	50,000	-	0.00%	
<b>Grand Total</b>		<b>267,027</b>	<b>184,811</b>	<b>178,385</b>	<b>403,658</b>			



City of Balch Springs, Texas  
 City Council Monthly Financial Report  
 Sales Tax Allocation From State



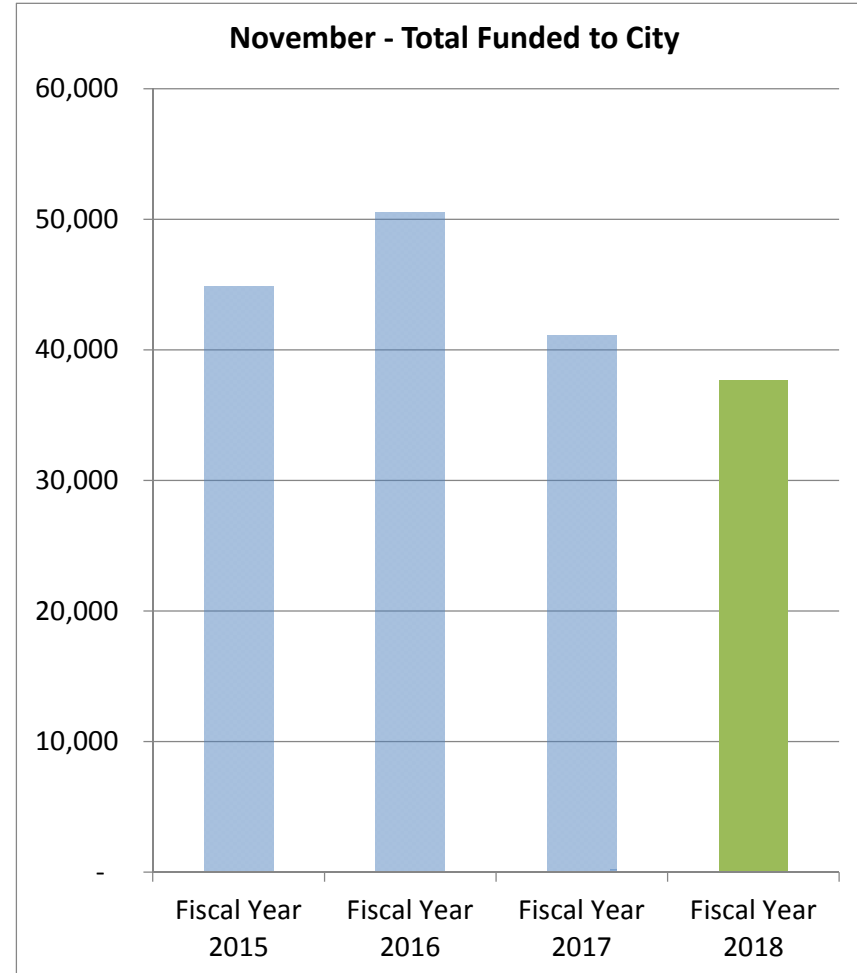
	October 2012-13 Actual	October 2013-14 Actual	October 2014-15 Actual	October 2015-16 Actual	October 2016-17 Actual	October 2017-18 Actual	Change vs Prior Year	YTD % Change
DEC	445,000	445,162	468,858	521,604	574,790	598,465	4.12%	4.12%
JAN	425,532	426,091	452,316	456,665	578,350			
FEB	557,654	518,014	573,489	638,381	698,190			
MAR	434,441	384,023	441,418	444,366	508,646			
APR	408,278	421,990	445,057	497,021	529,068			
MAY	542,081	555,457	557,729	603,391	719,104			
JUN	447,924	489,943	501,166	531,496	602,633			
JUL	436,900	459,556	526,917	528,375	675,493			
AUG	507,290	508,277	572,869	615,719	605,896			
SEP	450,961	467,047	522,169	554,241	648,683			
OCT	427,657	448,177	489,241	546,719	589,125			
NOV	500,782	516,483	581,184	624,905	668,349			
	5,584,500	5,640,220	6,132,413	6,562,883	7,398,326	598,465		

City of Balch Springs, Texas  
 City Council Monthly Financial Report  
 Redflex Revenue

Funding to City by Month					
	Fiscal Year 2015	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018	Prior Yr % change
OCT	54,071	38,209	54,492	53,029	-3%
NOV	44,883	50,529	41,095	37,656	-8%
DEC	25,856	54,283	41,914	-	
JAN	32,713	55,996	40,007	-	
FEB	35,452	63,654	58,220	-	
MAR	53,940	87,469	75,540	-	
APR	58,617	86,953	94,973	-	
MAY	30,435	54,719	39,008	-	
JUN	26,890	41,478	58,248	-	
JUL	30,199	54,026	42,063	-	
AUG	39,257	55,153	46,314	-	
SEP	50,943	69,024	31,594	-	
<b>Total</b>	<b>483,256</b>	<b>711,493</b>	<b>623,469</b>	<b>90,685</b>	

	November		
Funding Allocations	2016	November 2017	% Change
Revenue from violations	77,157	73,504	-5%
Less: Processing Fees	(2,596)	(2,503)	-4%
Less: Invoices	(33,465)	(33,345)	0%
<b>Total Funded to City</b>	<b>41,095</b>	<b>37,656</b>	<b>-8%</b>
funded as a % of revenue	53.26%	51.23%	
processing fees as a % of revenue	3.37%	3.41%	
invoices as a % of revenue	43.37%	45.36%	

Texas Traffic Code 707.008 (a)(2) "...may be used only to fund traffic safety programs, including pedestrian safety programs, public safety programs, intersection improvements, and traffic enforcement."



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Note	Comments
1A	
1B	
1C	
1D	
1E	CivicPlus annual fees paid (HR Portal not budgeted)
1F	
1G	
1H	
1I	
1J	
1K	
1L	Benefit payout due to retirement, CodeRED extension for 11/02/17-11/01/18
1M	
1N	
1O	
1P	
1Q	
1R	
1S	
1T	
1U	
1V	
1W	
1X	
1Y	
1Z	
1AA	
1AB	
1AC	
1AD	
1AE	

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Note	Comments
2A	Property Taxes are due by January 31st of a given fiscal year
2B	
2C	Annual Oncor franchise revenue is received at the end of November of next fiscal year
2D	Received quarterly and annually
2E	Primarily due to building permits
2F	Grant contingent revenue included here
2G	Summer camp begins in June
2H	Court revenue trending down
2I	Interest higher with new bank contract, reinvesting cash into higher interest bearing accounts
2J	Primarily due to culvert sales
2K	
2L	
3A	
3B	
3C	
3D	
3E	
3F	
3G	
3H	
3I	2011 & 2016 bond premium/loss amortization
3J	
3K	
3L	
3M	
3N	
3O	This will normalize as capital projects begin
3P	

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Note	Comments
4A	
4B	
4C	
4D	
4E	
4F	
4G	
4H	
4I	Late payment fees
4J	
4K	In general fund - under fines and fees
4L	A sporadic fee - a service fee that is charged for connecting the public water or wastewater main to the private plumbing.
4M	Due to Rental Registration Program
4N	Building of KB Homes has completed and pro rata fees have ceased
4O	
4P	Interest higher with new bank contract, reinvesting cash into higher interest bearing accounts
4Q	
4R	
4S	
4T	Now taking american express payments
4U	
4V	
4W	
4X	
4Y	
4Z	
4AA	
4AB	
4AC	
4AD	
4AE	
4AF	
4AG	
4AH	

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Note	Comments
5A	
5B	
5C	
5D	
5E	
5F	
5G	