

REQUEST FOR DRIVING SAFETY COURSE

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| THE STATE OF TEXAS | § | IN THE MUNICIPAL COURT |
| VS | § | CITY OF BALCH SPRINGS |
| _____ | § | DALLAS COUNTY, TEXAS |

Defendant's Name

Name _____ D/L # _____

Citation# _____ Offense _____

Email _____

If you were going 25 mph or more over the posted speed limit, you are NOT eligible. You must have a valid Texas driver's license that is not a Commercial License. If you have taken a Driving Safety Course in the last 12 months for a previous citation you are NOT eligible. If you are unsure if it has been at least 12 months, you must check your driving record (www.txdps.state.tx.us) prior to sending in this request. Should a check of your Driving Record reveal you have had the course within the last 12 months, you are NOT eligible for this option. If you are eligible for this option you must complete this form and have the request post marked on or before the 20th day from the issuance date of your citation.

I, state under oath that on the date of my request for a driving safety course/motorcycle operator training course in the above numbered cause that I was not taking such a course nor had I completed one within the 12 months preceding the date of my current offense that is not shown on my driving record as maintained by the Texas Department of Public Safety.

- This request form must be Signed by defendant
- A copy of you valid Texas Driver's License and auto Insurance. (Proof of insurance must show defendant as a covered driver on the policy. Insurance and license must be valid at the time of your request.
- A self-addressed, stamped envelope
- A cashier's check or money order for \$144.00 (if citation was issued in a school zone, \$169.00).
- **NO PERSONAL CHECKS ARE ACCEPTED.**

MAIL CORRESPONDANCE TO:
 CITY OF BALCH SPRINGS MUNICIPAL COURT
 3117 HICKORY TREE
 BALCH SPRINGS, TEXAS 75180

Once we receive your paperwork we will process it and will return an order pertaining to your Driving Safety Course will be sent to you. Please note that our Driving Safety Course must be provided by the State of Texas. Failure to include all required items will result in denial of your request.

Waiver of Trial and Motion for Driving Safety Course

I, the above styled defendant in this cause, hereby plead no contest and waive my right to a trial by Judge or Jury. I, herby request permission to take a Driving Safety Course pursuant to the provisions of Chapter 45 of the Texas Code of Criminal Procedure. I understand that if this motion is granted the Court will grant my request for a Driving Safety Course and therefore allow me ninety (90) days to complete and return all required document set forth for dismissal.

 Defendant's Signature

 Date